

26 February 2015

A meeting of the **HELENSBURGH AND LOMOND COMMUNITY PLANNING GROUP** will be held in the **PILLAR HALL, VICTORIA HALLS, HELENSBURGH** on **TUESDAY, 10 MARCH 2015** at **2:00 PM**.

AGENDA

1. WELCOME AND APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES

- (a) Helensburgh and Lomond Community Planning Group held on 9 December 2014 (Pages 1 - 8)
- (b) Duchess Woods Local Nature Reserve Committee held on 17 February 2015 (Pages 9 - 14)

4. AREA COMMUNITY PLANNING GROUP REVIEW

- (a) Terms of Reference and Future Working
Report by Area Governance Manager (Pages 15 - 24)
- (b) Revised Membership
Report by Area Governance Manager
(Pages 25 - 28)
- (c) SOA: Local
Reports by Area Governance Manager
(Pages 29 - 70)
- (d) SOA: Local Supplementary Information
Reports by Area Governance Manager
(Pages 71 - 88)

5. REVISED COMMUNITY PLANNING STRUCTURE (ARGYLL AND BUTE)

Update by Community Planning Manager



argyll and bute

communityplanningpartnership

6. HIGHLIGHTS FROM THE CPP MANAGEMENT COMMITTEE

- (a) Consideration of Outcome 5: (People Live Active, Healthier and Independent Lives)
Physical Activity update by the Health Improvement Team (Pages 89 - 102)

7. OUTCOME 2: WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH

- (a) Consideration of SOA: Local and Supporting Information
- (b) Scottish Water
Presentation by Scottish Water Regional Communities Manager (Pages 103 - 108)
- (c) Community Broadband Scotland
Update by Community Broadband Scotland representative (Pages 109 - 110)

8. OUTCOME 6: PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES

- (a) Consideration of SOA: Local and Supporting Information
- (b) Police Scotland
Verbal update by Police Scotland representative
- (c) Scottish Fire and Rescue
Verbal update by Scottish Fire and Rescue representative.

9. STANDING ITEM - HEALTH AND SOCIAL CARE INTEGRATION (OUTCOME 5 - PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES)

Report by Integration Project Manager (Pages 111 - 116)

10. DATE OF NEXT MEETING

The next meeting of the Helensburgh and Lomond Community Planning Group is scheduled for – Tuesday 12 May 2015.

Councillor Maurice Corry
Councillor George Freeman
Councillor Robert Macintyre
Councillor Ellen Morton
Councillor James Robb

Councillor Vivien Dance
Councillor David Kinniburgh
Councillor Aileen Morton
Councillor Gary Mulvaney
Councillor Richard Trail

Shona Barton Area Committee Manager

Theresa McLetchie – Tel: 01436 657621

**MINUTES of MEETING of HELENSBURGH AND LOMOND COMMUNITY PLANNING GROUP
held in the PILLAR HALL, VICTORIA HALLS, HELENSBURGH
on TUESDAY, 9 DECEMBER 2014**

Present:	(Chair) Councillor Gary Mulvaney	
	Councillor George Freeman	Councillor David Kinniburgh
	Councillor Richard Trail	
Attending	Lorna Elliott	Community Governance Manager
	Audrey Baird	Community Development Officer
	Inspector Claire Miller	Police Scotland
	Group Commander Andrew MacClure	Scotland Fire and Rescue
	Campbell Cameron	Community Broadband Scotland
	Katrina Sayer	Argyll Voluntary Action
	Neil Sturrock	SPT
	Tony Davey	Cardross CC
	John Tacchi	Helensburgh CC
	Norman Burton	Helensburgh CC
	Nick Davis	Cove and Kilcreggan CC

1. APOLOGIES

Apologies were intimated from:

Councillor Maurice Corry
Councillor Vivien Dance
Councillor James Robb
Councillor Ellen Morton
Councillor Aileen Morton
Commander Ian Riches
Neil Black,
Linda Skrastin
Lorna Crawford
Yvonne Litster

2. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

3. MINUTES

The Minute of the Meeting of Helensburgh and Lomond Area Community Planning Group, 9 September 2014 was approved as a correct record.

Matters Arising:

SPT Item 7(b)

John Tacchi highlighted further confusion which had arisen since the bus stops had been moved. Neil Sturrock, SPT advised that Mr Tacchi should document his complaint in letter to the Operations and Traffic Commissioner.

Amenity Services Item 7©

John Tacchi requested confirmation in regards the acquisition of new street cleaning machinery for Helensburgh Town Centre. The Chair clarified that 2 machines had recently been trialled, but as there was no representation from Amenity Services he could not confirm the status of this issue.

4. HIGHLIGHTS FROM THE CPP MANAGEMENT COMMITTEE

The group gave consideration to a report which outlined the highlights from the Argyll and Bute Community Planning Partnership Management Committee meeting on the 31st October 2014.

Decision

The group agreed to note the report.

(Reference: Report from CPP Management Committee, dated 31 October 2014, submitted).

5. AREA GOVERNANCE REVIEW REPORT - TERMS OF REFERENCE

(a) ACPG - TERMS OF REFERENCE

The group gave consideration to a report which provided an update on the progress of the current Area Community Planning Group (Area CPG) Terms of Reference(TOR) and Membership Review

Decision

The group agreed to note the report.

(Reference: Report Head of Community and Culture, 9 December 2014, submitted).

(b) ACPG - MEMBERSHIP

The group gave consideration to the proposed initial membership list Included in the Area Community Planning Group (Area CPG) Terms of Reference (TOR) and Membership Review. There was discussion around the level of representation of community councils on the group. It was felt that it would be appropriate to have three Community Councils, one from each ward in the area, sitting as members of the group.

Decision

1. The group agreed to note the report and to write to the organisations listed in the report inviting them to join the Area CPG
2. It was agreed that, to give flexibility, all community councils would be able to attend meetings but voting would be limited to one vote per ward

Reference: Report by Community Governance Manager, 9 December 2014, submitted).

6. SOA LOCAL DEVELOPMENT ACTION PLAN PHASE 2 UPDATE

The group gave consideration to a report which provided an update to Area Community Planning Group members on progress relating to the development of the SOA Local: Helensburgh & Lomond.

A skeleton draft of the SOA Local: Helensburgh & Lomond was tabled at the meeting. Members requested that a copy of the completed draft be circulated round the group once available

The group noted that the completed draft would be reviewed at a workshop on the 15th of January and that members unable to attend the workshop would be able to feed in comments via e-mail to either Lorna Elliott or Audrey Baird.

Decision

The group agreed to note the report.

(Reference: Report by Community Governance Manager, 9 December 2014, submitted).

7. COMMUNITY COUNCIL BY ELECTIONS UPDATE

The group gave consideration to a report which provided an update for partners on the membership of community councils in Helensburgh & Lomond following the annual community council by-elections.

Decision

The group agreed to note the report.

(Reference: Report by Executive Director of Customer Services, dated 14 November 2014, submitted)

8. OUTCOME 6: PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES

(a) POLICE SCOTLAND

The group heard an update from Inspector Claire Miller, Police Scotland who advised the group on recent initiatives undertaken and the latest statistics for the area.

She highlighted the implementation of the new Drink Drive limit and the publicity drive to reinforce this. The recent Counter Terrorism week held on 24 November had taken place in crowded places and transport hubs to raise public awareness. She reported on joint working with the MOD Police and visits undertaken to local marinas. Currently, Police Scotland was involved in the Festive Campaign which was both a force wide and local initiative. This would involve visits to licensed premises to deter anti-social behaviour. Plans were also in place to counter domestic violence. Inspector Miller reported on high visibility local police patrols during the Festive period and Party and Home Safe initiatives.

She advised on a further initiative – Rural Watch - which was well established in the local area.

Statistics across the 3 Wards for violent crime were 50%, as was anti-social and dangerous behaviour. Prevention measures were in place to counter acquisitive crime (house breaking), figures for which were slightly raised. The Traffic Department were a visible presence on the local trunk roads and serious and minor accidents were down by 10%.

Tony Davey enquired if the mobile police office would be in situ in Cardross over the Festive period. Inspector Miller replied that the van would not be used over the Festive period.

Councillor Freeman enquired on the number of people who had registered for Rural Watch. Inspector Miller agreed to provide this information.

Decision

The group agreed to note the update.

(b) SCOTTISH FIRE AND RESCUE SERVICE

The group were given an update by Andrew Maclure, Group Commander Community Safety.

He reported that the Service had recently implemented – Unwanted Fire Alarm Campaign – locally. He detailed the high cost involved in responding to these incidents and the need to reduce this.

The Festive Campaign was underway and this involved highlighting the danger from tea lights and candles. Scotland Fire and Rescue were currently working with Trading Standards to try and eliminate the number of cheap lights being sold which did not adhere to British Standards.

Mr Maclure highlighted the Post Domestic Incident response which involved fire officers offering residents Home Fire Safety advice.

The Chair thanked Mr Maclure his informative update.

Decision

The group noted the update.

(c) **SCOTTISH AMBULANCE**

As there was no representation, there was no update from the Scottish Ambulance Service.

9. **OUTCOME 2: WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH**

(a) **ACHA**

Due to the severe weather conditions, Yvonne Litster, ACHA Regional Manager had been unable to attend the meeting.

The Chair invited advised that if the group had any questions in regards the ACHA presentation, then they should be submitted to:-

Lorna Elliott, Community Governance Manager who would arrange to circulate the responses round the members

There was a general discussion around housing provision within the area and Tony Davey gave some information on Dunbritton Housing Association activities

Decision

The group agreed to note the presentation.

10. **OUTCOME 1: IN ARGYLL AND BUTE THE ECONOMY IS DIVERSE AND THRIVING**

(a) **BUSINESS GATEWAY REPORT**

The group gave consideration to a report from Business Gateway which provided information on funding sources.

Leaflets giving further information were tabled at the meeting

The group noted the report.

(Reference: Report by Business Adviser, Business Gateway, dated 9 December 2014, submitted)

(b) **LOCH LOMOND AND THE TROSSACHS NATIONAL PARK AUTHORITY (NPA) - REPORT**

The group gave consideration to a report by the Community Development Officer updating on issues at the Loch Lomond and the Trossachs National Park Authority.

Decision

The group agreed to note the report.

(Reference: Report by the Community Development Officer, dated 9 December 2014, submitted)

(c) **MOD**

There was no update provided by Commander Riches, MOD.

(d) **SPT**

Discussion followed and the group heard an update from Neil Sturrock in regards veterans' concessionary travel. He stated that the criterion was defined by the (TCTS) Transport Concessionary Travel Scheme Board of which SPT was a partner. He reported that he had written to ATOC (Association Train Operator Companies) requesting changes being made to allow veterans free travel. The response received from ATOC was such that Strathclyde was in line with other areas of Scotland. With regards to free bus travel with a discretionary rate for travel on Trains and Ferries.

Mr Davey questioned the numbers of veterans with a disability who were resident in the Strathclyde area, dependant on their postcode. He continued that there were t distinct organisations:-

1. Disabled veterans
2. Veterans discharged with a disability after their service

Neil Sturrock advised Mr Davey to write directly to TCTS on this issue.

Mr Tacchi enquired on the proposed car parking on the old Gasometer site. The Chair affirmed the likelihood that this would be a single storey car park if it was acquired

The group agreed to note the update.

11. OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

(a) **DUCHESS WOOD LOCAL NATURE RESERVE COMMITTEE - HIGHLIGHT REPORT**

The group noted the report which outlined recent activity by the Duchess Wood Committee.

Decision

The group noted the report.

(Reference: Report by Community Governance Manager, dated November 2014, submitted.)

(b) **HEALTH AND IMPROVEMENT TEAM - MENTAL WELLBEING**

Due to the severe weather there was no representative from NHS to

speak to the report.

Decision

The group noted the report.

(Reference: Report by Senior Health Improvement Specialist, dated 21 November 2014, submitted)

(c) INTEGRATION OF HEALTH & SOCIAL CARE

The group gave consideration to a report which outlined the procedure that Argyll and Bute Council and NHS Highland are actively planning for the implementation of new arrangements to meet statutory duties and responsibilities that will shape the future delivery of Health and Social Care in Argyll and Bute as outlined within the Public Bodies (Joint Working) (Scotland) Act 2014.

Discussion followed and Mr Davey raised his concerns in regards only 1 NHS central store operating in the Helensburgh area which closed daily at 4.00p.m. He highlighted the scenario of patients' discharges being delayed due to the store closure.

Decision

The group agreed:-

1. To note the report.
2. That the issue of the sole central store being escalated to Grace MacDonald and Allen Stevenson.

(Reference: Report by the Joint Project Manager – Integration, dated 31 October 2014, submitted)

(d) ARGYLL VOLUNTARY ACTION

Catriona Sayer tabled a short update and informed the group that the Helensburgh Food Bank was now fully operational with 30 volunteers.

The Chair thanked Catriona Sayer for her informative update.

The group noted the update.

12. ISSUES RAISED BY COMMUNITY COUNCILS

Mr Tacchi drew attention to recent flooding issues on John Street and asked for an update. The Chair responded that talks were scheduled to be held in January 2015 between Scottish Water and Argyll and Bute Council officers.

Mr Tacchi highlighted a further flooding issue in Sinclair Street. The Chair replied that he would raise this with the CHORD Programme Manager.

13. ANY OTHER COMPETENT BUSINESS

There was none.

14. MEETING DATES FOR 2015-2016

The group gave consideration to future meeting dates for the Helensburgh & Lomond Area community Planning Group (Area CPG) for 2015/16.

The Chair affirmed that future Helensburgh and Lomond meeting dates would be circulated to the group.

The Chair thanked everyone for attending and for their informative updates.

**MINUTES of MEETING of DUCHESS WOOD LOCAL NATURE RESERVE COMMITTEE held in
BRAEHOLM, 31E MONTROSE STREET, HELENSBURGH
on TUESDAY, 17 FEBRUARY 2015**

Chair

Councillor Aileen Morton

Attending:

Charlie Cairns,
Morevain Martin
Johanna Urquhart
Stuart McCracken
Robert Bell
Stewart Campbell
Alastair Macbeth

Lower Clyde Green Space
Argyll Voluntary Action
Principal, Lomond School
Argyll and Bute Council
West Highland Photography
Chairman of Friends of Duchess Wood
Secretary of Friends of Duchess Wood

1. APOLOGIES

The Chair welcomed everyone to the meeting.

Apologies for absence were intimated from:-

Audrey Martin
Iain Wilkinson
Eileen Kay

2. MINUTE

The Minute of the previous meeting which was held on 18 November 2014 was approved as a true record.

Matters Arising

Page 5 – AOCB

The Committee agreed that Dog Training would be on the Agenda for the next meeting in May.

3. LOMOND SCHOOL PROPOSAL FOR A FOREST SCHOOL SITE

The group gave consideration to a report which outlined the Lomond School proposal for a Forest School site in Duchess Wood.

Charlie Cairns highlighted that the proposal had previously been approved in principle by the Duchess Wood Committee and reported that a good response had been received from Luss Estates. He added that the next stage would be an exchange of letters between Lomond School and Luss Estates. Charlie Cairns confirmed that the Argyll and Bute Council Legal Department had determined that the existing management

agreement in place was adequate and that approval from the Duchess Wood Committee would suffice.

Joanna Urquhart informed the Committee that staff training was underway and that assessments would soon be undertaken. She thanked both Charlie Cairns and Stuart McCracken for all the help and advice they had provided.

The Chair requested clarification from Stuart McCracken that there were no major maintenance issues which needed to be addressed and he affirmed there were none.

Decision

The Committee agreed:-

1. To approve the proposal from Lomond School for a Forest School in Duchess Wood;
2. That Lomond School and Luss Estates would instigate an exchange of formal correspondence in regards the procedure to implement the Forest School;
3. That the Chair would notify Network Rail of the change in site usage at Duchess Wood by the implementation of the Forest School;
4. That a review of the site would be undertaken once the Forest Schools is operational and a report come to a future Duchess Wood Committee meeting.

4. ENGAGEMENT WITH SCHOOLS/COMMUNITY

(a) SUB GROUP OF DUCHESS WOOD LOCAL NATURE RESERVE

The Chair advised that Eileen Kay was not present to speak to the Minute of the Sub-group and if the Committee agreed, then she would consolidate the 2 Agenda items into 1 which Charlie Cairns would speak to.

Charlie Cairns pointed out that the outcome of the meeting with the Head Teachers had established that their use of the Duchess Wood would be intermittent and of occasional use. He continued that based on this, the Committee would need to assess the effort and input into a resource which would be used very occasionally.

The Head Teachers had indicated that they would like to have used Duchess Wood and were very complimentary about the previous resources created, but due to costs and time constraints it was more viable to use areas closer to their schools.

However, they were keen on the 'web-based idea' and would perhaps use Duchess Wood for orienteering and geo-caching.

Discussion continued and the Chair advised that Eileen Kay was the agreed point of contact for the local primary schools in the area.

Decision

The Committee agreed:-

1. To note the update
2. That a focus on a more generic educational resource rather than

one aimed at schools may be of more use may be of more use in relation to encouraging use of Duchess Wood;

3. That the Education Sub-Group would schedule a further meeting prior to the Duchess Wood Committee meeting in May and provide a proposal for the Committee to enable further discussion at the May meeting.

(b) **UPDATE ON MEETING WITH LOCAL TEACHERS**

The Committee heard an update from Charlie Cairns in regards the recent meeting held with local teachers.

Decision

The Committee agreed to note the update.

5. FRIENDS OF DUCHESS WOOD REPORTS

(a) **REPORT FROM FRIENDS OF DUCHESS WOOD**

The Committee gave consideration to a report from the Friends of Duchess Wood (FODW) which highlighted various initiatives which had been undertaken by the FODW.

It was highlighted that the formal unveiling of the new information boards was planned for late March. Support from Babcocks for the new boards and Scottish Natural Heritage in the creation of the Flower Walk leaflet was very much appreciated.

Decision

The Committee agreed:-

1. To note the update.
2. That Stewart Campbell would notify the Committee of the date of the formal unveiling of the boards.

(b) **FUNDING OF DUCHESS WOOD**

The Committee gave consideration to the report regarding funding of Duchess Wood.

Discussion followed and various issues were raised and updates given. .

Stuart McCracken highlighted that due to foreseeable budget constraints, Argyll and Bute Council would not be able to absorb any additional maintenance costs for the Wood.

The need to source external funding and various options were put forward for discussion.

Decision

The Committee agreed:-

1. That Stuart McCracken would provide a detailed report on the Council notional funding in addition to his normal maintenance

report for the May Committee meeting

2. That Charlie Cairns would provide a response to the other issues raised for the May Committee meeting.
3. That FODW would provide a detailed proposal for the All-abilities path for the May meeting.
4. That the Chair would make contact with Iain Wilkinson, Luss Estates regarding the potential for the future ownership of Duchess Wood lying with the community.

(c) **COMMUNICATION ABOUT EVENTS**

An event had recently been held that most of the Committee were not aware had been planned.

Decision

Stuart McCracken re-affirmed the previously agreed procedure, and that he would notify FODW when an events pack had been received that involved Duchess Wood.

6. EVENTS

(a) **FAIRY TALE WOODS PROPOSAL - UPDATE**

The Committee heard an update from Robert Bell, West Highland Photography regarding the proposal for a Fairy Tale lighting event in Duchess Wood.

He reported that things were progressing well and he was meeting with Argyll Voluntary Action in regards fund-raising. A Committee has been formed and this includes – a Chair, Secretary, Treasurer and 2 other Committee Members.

Discussion followed and Robert Bell confirmed that there would be only 1 entry point to the attraction. Stewards would be in situ and the lighting company would provide further security.

The Chair thanked Robert Bell for his informative update.

Decision

The Committee agreed:-

- 1 To note the update.
- 2 That if the event was scheduled to commence in October 2015, then Robert Bell would attend the May Committee meeting with a full Business Plan.

7. ROUTINE MAINTENANCE

The Committee heard a verbal update from the Amenity Performance Manager.

He highlighted that a rubbish collection service was still being provided and that in regards to the request for an additional bin, he hoped to look favourably upon this. However, this would be subject to other demands across Helensburgh and Lomond.

Treatment for the Japanese knotweed would commence again in May. He clarified that he would be seeking a further quote for the tree cutting near to the garages at Strathclyde Court and would endeavour to source rock for the culvert repair in Duchess Wood.

Decision

The Committee agreed:-

1. To note the update
2. That Stewart McCracken would obtain a further quote for the proposed treeworks at Strathclyde Court and would endeavour to source rock supplies to enable repairs at the culvert within Duchess Wood.
3. That Stuart Campbell would email Stuart McCracken with the amount of rock necessary to implement remedial work at the culvert.

8. DEVELOPMENT OF THE LOCAL NATURE RESERVE

(a) DUCHESS WOOD GREEN GYM

The group considered an update from Charlie Cairns, Area Manager - Lower Clyde Greenspace.

Green Gym

Charlie Cairns highlighted that due to inclement weather, the gym had only been operational for 6 days. Anna Hamilton, who co-ordinated the activities, had reported on a low turnout from Helensburgh. However, volunteers from Glasgow had been in attendance.

He reported that a further advertising campaign would be initiated with posters and flyers being disseminated locally. He described the work which was currently being undertaken in the Wood which included some tree cutting.

Decision

The Committee agreed to note the update.

9. ANY OTHER COMPETENT BUSINESS

Joanna Urquhart drew attention to a new initiative within the school, in

which local pupils between 16-17 were looking to volunteer in the local area. This would be both in school time and out with school hours and she asked the Committee to email her with any ideas.

Morevain Martin pointed out that local boards were being implemented for Integration and Partnership Funding and highlighted the considerable budget available. She emphasised that the Green Gym was a good example of effective partnership working. She would provide further detail to the Committee

The Chair informed the Committee of a John Muir Day which would be celebrated in April 2015. She advised that there was Film Festival planned at the Tower.

10. DATE OF NEXT MEETING

The next meeting was scheduled for

19 May 2015 - Braeholm (venue)

The Chair thanked everyone for attending the meeting and providing informative updates and reports.

Argyll and Bute Community Planning Partnership**Helensburgh and Lomond Area Community Planning Group****10th March 2015****Agenda Item 4(a)**

Area Community Planning Group Terms of Reference and Future Ways of Working

1. Purpose

- 1.1 The purpose of this report is to give update on the progress of the development of Area Community Planning Group (Area CPG) Terms of Reference (TOR) and future ways of working, and to ask the Area CPG to agree and adopt these.

2. Recommendations

2.1 Area CPG members are requested to:

- Agree and adopt the revised Terms of Reference submitted in this report
- Nominate and elect a Chair and Vice Chair for the Helensburgh and Lomond CPG, and agree that they take up these posts with effect 1st April 2015
- Agree the revised meeting schedule and dates submitted in this report
- Agree to incorporate a pre agenda meeting into the administration process for the Area CPG
- Agree that these revised ways of working are undertaken on a trial basis for a period of one year, with a review on their effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

3. Background

- 3.1 The Area CPG Governance arrangements have been under review since July 2014. This review process has now reached its final stage.

4. Detail

- 4.1 The draft Terms of Reference, including the comments made by the Area CPGs during the September round of meetings, was approved by the CPP Management Committee on the 31st of October 2014. They were also considered and agreed by the Argyll & Bute Policy & Resources Committee on the 18th of December. A copy of the approved draft has been included at Appendix 1.
- 4.2 Changes made to the Terms of Reference include changes to the membership of CPGs (which is the subject of a separate report to this meeting) and to the chairmanship of the group, whereby the Chair and Vice Chair of the Area Community Planning group will be elected by the members of the group, and will be appointed for a period of two years. Nominations for the Chair and Vice Chair positions will be proposed by Area Community Planning Group members; each member will have one vote and a simple majority vote will determine the outcome of the election process. Members of the group are therefore asked to nominate and elect a Chair and Vice Chair of the group at this meeting, in accordance with this detail in the Terms of Reference.
- 4.3 In order to provide focus for meetings on the SOA: Local (subject of another report to this meeting) and facilitate effective discussions around local issues in the SOA: Local, it has been agreed to amend the cycle of meeting dates for Area Community Planning Groups such that they will meet half way between the programmed meetings of the CPP Management Committees. To that effect members are asked to agree that the meeting dates for the Helensburgh and Lomond Area CPG will be:

Tuesday 12th May 2015, 2.00pm in Victoria Halls, Helensburgh

Tuesday 11th August 2015, 2.00pm in Victoria Halls, Helensburgh

Tuesday 10th November 2015, 2.00pm in Victoria Halls, Helensburgh

Tuesday 9th February 2016, 2.00pm in Victoria Halls, Helensburgh

There will be two main aspects to linking CPP Strategic to Local ; ongoing dialogue through meaningful agendas, and annual review of actions towards outcomes and indicators. Each Area Community Planning Group agenda will therefore focus on the 2 Outcomes discussed at the previous CPP Management Committee meeting, considering the main points of discussion and focusing on local trends/ implications for their area. The agenda will also focus on the 2 Outcomes which will be the focus of the forthcoming CPP

Management Committee meeting, concentrating on the local dimensions to these, highlighting good practice and partnership working at local level, work that is being taken forward locally to address gaps and opportunities, and raising any concerns to the Management Committee in relation to existing work, gaps or opportunities.

- 4.4 As part of the work in developing agendas which have focus on specific Outcomes in the SOA, and to ensure effective linking of strategic community planning to local groups, it is proposed that a pre agenda meeting is incorporated into the administrative process for Area CPGs. This will assist the Chair and Vice Chair of the CPG, in partnership with the Chair or Vice Chair of the Area Committee, to proactively develop a meaningful agenda for the forthcoming CPG meeting and to be able to request such information in relation to agenda items as they feel would be useful to the group.
- 4.5 As part of the ongoing commitment to keep under review the effectiveness of community planning processes and structures, it is proposed that these revised ways of working are undertaken on a trial basis for a period of one year, with a review on their effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

5. Conclusions

- 5.1 The review process for Area CPGs has been carried out in consultation with community groups and partners over the period since summer 2014. The recommendations being made as an outcome of that review will give clarity, strengthen partnership working and make best use of available resources, enabling Area Community Planning Groups to build on positive foundations and play an increasing role in effective partnership working and service delivery in their local areas.

6.0 SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

Name of Lead Officer

Donald MacVicar, Head of Community and Culture

For further information please contact:

Shirley MacLeod, Area Governance Manager, Argyll & Bute Council

Tel 01369 707134

Supplementary Papers

- Appendix 1- Area Community Planning Groups Terms of Reference

Appendix 1

Argyll and Bute Community Planning Partnership

Terms of Reference: Helensburgh and Lomond Area Community Planning Group

The Helensburgh and Lomond Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership

It is an unincorporated partnership of agencies and organisations with membership drawn from the public sector, third sector, private sector, community organisations and partnerships that have an interest in Helensburgh and Lomond.

Purpose

Argyll & Bute is a large and diverse area. Communities inevitably have different issues even within the overall umbrella of a community plan for the whole area.

Area Community Planning Groups are the vehicle to ensure that there is effective community planning delivery at a local level by:

- Acting on behalf of the Full Community Planning Partnership via the Management Committee to oversee the implementation of Localised Delivery Plans which contribute to the delivery of the Single Outcome Agreement /Community Plan
- Acting on behalf of the community to ensure that local concerns and priorities are highlighted to the Full Community Planning Partnership via the Management Committee.

Role

The role of the Helensburgh and Lomond Area Community Planning Group is to:

- Oversee the implementation of the Localised Delivery Plan for [insert area name]
- Encourage effective working across community planning partners at an area level
- Act as a conduit to ensure that local priorities are met and local issues addressed

Remit

The Helensburgh and Lomond Area Community Planning Group has the authority to:

- contribute to the development of a Localised Delivery Plan for [insert name]
- monitor progress of the Localised Delivery Plan with regard to the agreed outcomes on what is being done within Helensburgh and Lomond
- provide the scrutiny role for the Full Community Planning Partnership within Helensburgh and Lomond
- consider regular performance monitoring reports and provide information to the Argyll & Bute Community Planning Partnership Management Committee by submitting written reports . A nominated member may also attend a meeting with prior agreement from the chair to provide additional information should a specific issue of concern to the group be scheduled as an agenda item
- form short term working groups to undertake defined pieces of work as required by the group
- engage with communities within Helensburgh and Lomond to understand their needs and requirements
- inform and consult on issues relating to Community Planning at an area level
- contribute to an annual report on progress on the agreed outcomes

Short Term Working Groups

Short Term Working Groups initiated by the Helensburgh and Lomond Area Community Planning Group must:

- be approved at a meeting of the Helensburgh and Lomond Area Community Planning Group and its purpose recorded in the minute of the meeting
- have a named member of the Helensburgh and Lomond area Community Planning Group acting as lead officer for the group
- have a list of members of the group agreed at inception
- have a clear objective agreed at inception
- have a clear remit agreed at inception
- have a clear output agreed at inception
- have a clear start and end date agreed at inception
- have an appropriate source of administrative support identified and agreed at inception
- have an appropriate funding package identified at inception where relevant and a named member of the short term working group undertaking financial responsibility for the initiative
- provide regular reports of activity and progress to the Helensburgh and Lomond area Community Planning Group
- any changes to the above must be approved by the Helensburgh and Lomond Area Community Planning Group and recorded in the minute of the meeting

EQUAL OPPORTUNITIES

The Helensburgh and Lomond Area Community Planning Group will seek to ensure that promotion of equal opportunities is central to its on-going activities

Criteria for Membership

- Membership is drawn from public sector, third sector, private sector, community organisations and partnerships operating within the Helensburgh and Lomond area.
- Membership is open to all organisations public sector, third sector, private sector, community organisations and partnerships operating within the Helensburgh and Lomond area with an interest in at least one of the six outcome areas of activity identified in Argyll and Bute Community Planning Partnership's Single Outcome Agreement (SOA).
- Organisations can self-nominate, be invited to join or have a statutory obligation to participate.
- In order to ensure democratic accountability, the Chair and Vice Chair from the Argyll & Bute Council Helensburgh and Lomond Area Committee and one other Elected Member from an Argyll & Bute Council Helensburgh and Lomond Area Committee Ward not already represented by the Chair or Vice Chair will sit as members of the group.
- In order to ensure democratic accountability, community councils situated within the [insert area name] area will sit as a member of the group. Subject to local needs, this may be individual community councils, or by way of a caucus arrangement agreed by the community councils situated within the Helensburgh and Lomond area, or alternatively one community council representing all of the community councils on a rotational basis. The community council undertaking this role will be nominated by the other community councils within the area on an annual basis or more frequently if agreed locally.
- In order to comply with legislation which governs community planning in Scotland, some organisations have a statutory obligation to participate in community planning. The organisation will nominate the most appropriate person within their organisation to sit as a member of the group.
- In order to reflect the needs of the community and range of activities covered by the Localised Delivery Plan, other organisations and partnerships operating within the local area are also able to sit as members of the group.
- In order to obtain a balanced representation of the above and to ensure a community focussed approach, a ratio of no more than 50% public sector membership should be maintained throughout the lifetime of the group.

- The representatives ought to be able to speak on behalf of their organisation and where appropriate commit funding and other resources to local partnership activity.
- Membership should reflect the needs of the community and can therefore change subject to approval by a simple majority vote of the other members of the group.

Role of Members

Helensburgh and Lomond Area Community Planning Group members have the following responsibilities:

- To attend the scheduled Helensburgh and Lomond Area Community Planning Group meetings.
- Consistency in attendance by members is necessary to build momentum and progress the activities of the group. Members will be encouraged to appoint substitutes to attend meetings on their behalf if they are unable to attend.
- To communicate information relating to the Helensburgh and Lomond Area Community Planning Group with other members and officers within their own organisation and other organisations operating within the area of activity they represent.
- To communicate information relating to their organisations area of activity to other members of the Helensburgh and Lomond Area Community Planning Group at meetings.
- To raise community planning related issues (that is issues related to Argyll and Bute Community Planning Partnership's SOA) on behalf of the community at Helensburgh and Lomond Area Community Planning Group meetings.
- To contribute to the development, on-going monitoring and review of the [insert name] SOA Local Plan.
- To participate in short term working groups as required.

Meetings

Chair

- The Chair and Vice Chair of the Helensburgh and Lomond Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by Helensburgh and Lomond Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.
- The elected Chair, or in their absence, the Vice-Chair shall preside over the meeting. If both are absent, partners will choose a member from the floor to preside.
- Members should respect the authority of the Chair who will decide matters of order, competency, relevancy and urgency.

Quorum

- The quorum for a meeting will be 5.

- If a quorum is not present within 10 minutes of the scheduled start of a meeting or if at any point after a meeting has commenced attendance falls below the quorum the meeting will be declared inquorate.
- If a quorum is not present, at the Chairperson's / Vice-Chairperson's discretion, the meeting shall proceed and any decisions taken will be homologated at the next meeting.
- For purposes of the quorum, participation of partners by video-conferencing or telephone conference links will be considered as present.

Frequency of Meetings

- The Area Community Planning Groups of the CPP will normally meet once each quarter (4 times each year).
- These meetings will normally be held in February, May, August and November.
- Where business requires, further meetings can be called with agreement of the Chair subject to the required notice being given.

Conduct of Meetings

- Meetings of the Helensburgh and Lomond Area Community Planning Group will be held in public.
- Observers can only participate in discussion with the agreement of Chair.
- Members must declare any conflict of interests at the start of a meeting and take no part in the consideration of the relevant item.
- Observers wishing to participate in discussion must declare any interest in the subject under discussion.
- All meetings will be minuted and a minute made available through the Council's website and available from a link through the community planning partnership website.
- Meetings of the Area Community Planning Groups will be conducted in accordance with the lead partner's (Argyll & Bute Council) standing orders for meetings subject to any necessary changes as set out above (mutatis mutandis).

Decision making

- All members of the group have equal status
- Each member has one vote
- The Chair retains the casting vote
- All decisions must be clearly minuted with a brief summary of the discussion and reason for decision recorded as well as the outcome
- The minutes should clearly record who or whatever organisation is responsible for action
- Observers and persons attending the meeting in an advisory capacity may provide information but are not part of the decision making process and are not able to participate in a vote

Accountability

The Helensburgh and Lomond Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and is accountable to the following bodies:

- Full Community Planning Partnership via the Management Committee
- Community within its local area

- Argyll & Bute Council as lead partner of Community Planning.

Support

The Helensburgh and Lomond Area Community Planning Group will be supported by:

- A Lead Officer, Argyll and Bute Council Community Governance Manager, to facilitate and promote the smooth operation of the group and work closely with group members to ensure a supportive structure, which responds to the needs of the members in addressing issues.
- Administrative support, organising meetings, taking minutes and associated administrative support will be provided by Argyll and Bute Council, Governance & Law.
- A Local Community Development Officer will have a key role, working in partnership with organisations in the support of community groups, organisations and individuals, particularly those who do not traditionally engage in community issues, to participate in local community planning.

Issue of Papers

- The agenda and papers for the [insert name] Area Community Planning Group will normally be issued 14 days prior to the date of the meeting.
- The Chair can agree to accept late papers.
- The draft Agenda detail will normally be circulated four weeks in advance to allow members to propose items for inclusion
- The agenda and papers will be published on the Argyll & Bute Community Planning Partnership website, the Argyll & Bute Council website and available from a link through the community planning partnership website.

Communications

The Helensburgh and Lomond Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and will follow the guidance set out for Area Community Planning Groups within Argyll & Bute Community Planning Partnership's Communication Strategy.

Winding Up

The Helensburgh and Lomond Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership.

- If the Argyll & Bute Community Partnership is dissolved, the Helensburgh and Lomond Area Community Planning Group will cease to exist by default
- If a review of Argyll and Bute Community Planning Partnership delivery structure should recommend that Area Community Planning Groups should be dissolved to facilitate a new delivery structure, the decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with the Area Community Planning Groups and Argyll & Bute Council as lead partner for community planning within the area.
- Area Community Planning Group members may initiate a proposed wind up of the group by submitting a report outlining the reasons why it was felt the group was no longer required to the Management Committee in the first instance. The decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with Argyll & Bute Council as lead partner for community planning within the area

Approved and adopted at the Helensburgh and Lomond Area Community Planning Group meeting held on 10th March 2015

**Argyll and Bute Community Planning
Partnership**

**Helensburgh Lomond
Area Community Planning Group**

10th March 2015

Agenda Item



Area Community Planning Group Membership

1. Purpose

- 1.1 The purpose of this report is to give update on the progress of agreed changes to membership for the Area Community Planning Group (Area CPG) and to ask the Area CPG to agree and adopt these.

2. Recommendations

2.1 Area CPG members are requested to:

- Agree the revised membership of the group as discussed at the December CPG meeting
- Agree that the revised membership is taken forward on a trial basis for a period of one year, with a review on its effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

3. Background

3.1 The Area CPG Governance arrangements have been under review since July 2014. This review process has now reached its final stage.

4. Detail

4.1 At the December meetings of the Area Community Planning Groups, consideration was given to revised terms of reference, and to the implication which these would bring for the membership of the groups. At that time, the CPG agreed that it would be necessary to review the membership of the group to comply with the new criteria regarding membership.

4.2 A list of the proposed initial membership for the group was submitted for consideration and subsequently agreed (Appendix 1).

4.3 The organisations listed have since been contacted and asked to nominate representatives to sit on the Area CPG. Where there has been a positive response to the invitation, contacts have been added to the distribution list for the groups and invitations and agendas for the March meetings issued.

4.4 It should be noted that membership will continue to be reviewed on a regular basis by the Area CPG and there is provision for additional organisations to join the group at a later date to accommodate local circumstances.

4.5. As part of the ongoing commitment to keep under review the effectiveness of community planning processes and structures, it is proposed that these revised ways of working are undertaken on a trial basis for a period of one year, with a review on their effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

5. Conclusions

5.1 The review process for Area CPGs has been carried out in consultation with community groups and partners over the period since summer 2014. The recommendations being made in respect of membership of the groups as an outcome of that review will give clarity, strengthen partnership working and make best use of available resources, enabling Area Community Planning Groups to build on positive foundations and play an increasing role in effective partnership working and service delivery in their local areas.

6.0 SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

Name of Lead Officer

Donald MacVicar, Head of Community and Culture

For further information please contact:

Shirley MacLeod, Area Governance Manager, Argyll & Bute Council

Tel 01369 707134

Supplementary Papers

Appendix 1- Area Community Planning Groups Membership Invitation List

Appendix 1

Helensburgh and Lomond Invitation Nominate Representative Mailing List

Organisation	Name	e-mail address
Police Scotland	Gary Stitt Inspector Claire Miller (Deputy)	Gary.Stitt@scotland.pnn.police.uk Claire.Miller2@scotland.pnn.police.uk
Scottish Fire and Rescue	Andy Maclure	Andrew.maclure@firescotland.gov.uk
NHS Highland	Linda Skrastin	l.skrastin@nhs.net
Loch Lomond and Trossachs National Park	Jo Wright	(jo.wright@lochlomond-trossachs.org) blackn@lochlomond-trossachs.org
Argyll Voluntary Action	Morevain Martin	morevain@argyllvoluntaryaction.org.uk
ACHA	Iona MacPhail Yvonne Litster	Iona.MacPhail@acha.co.uk Yvonne.Litster@acha.co.uk

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Argyll and Bute Community Planning Partnership**Helensburgh and Lomond Area Community Planning Group****10 March 2015****Agenda Item 4 c**

SOA: Local Helensburgh and Lomond Area Community Planning Group

1. Purpose

- 1.1 The purpose of this report is to inform members of the Area Community Planning Group of the consultative and inclusive process of creating the Single Outcome Agreement (SOA) Local document.
- 1.2 The report will also inform members how community initiatives can be incorporated into the SOA: Local.

2. Recommendations

- 2.1 Area Community Planning Group members are recommended to approve the SOA :Local for Helensburgh and Lomond
- 2.2 Area Community Planning Group members are recommended to approve the criteria and process proposed for the inclusion of community initiatives into the SOA: Local.

3. Background

- 3.1 As part of the consultation process to create Delivery Plans for each of the six outcomes in Argyll and Bute's Single Outcome Agreement (SOA), a series of events were held across the Helensburgh and Lomond area in February 2014, which resulted in the "Argyll and Bute: A good place to live, work and play" document. This outlined community priorities and directly informed the development of the SOA's Delivery Plans. Progress of these plans is monitored by the Community Planning Partnership's Management Committee.
- 3.2 Following submission of the delivery plans to the Scottish Government in June 2014, a report on the localised delivery of the SOA was submitted to Area Community Planning Groups in September 2014 outlining the phased approach and timescales to create an SOA: Local for each of the four administrative areas of the council.

- 3.3 The SOA: Local is not a performance document as the Area Community Planning Group does not have a scrutiny role but it does reflect what activity is happening at a local level by community planning partners to the actions within the delivery plans of the SOA.

4. Detail

4.1 SOA: Local – process

As per the approach and timeline outlined to the Area Community Planning Group in September 2014, a workshop was held in November to map out the existing activity happening at a local level against the delivery plans of the SOA and priorities set out in “Argyll and Bute: A good place to work, live and play”. The workshop was well attended by community members and community planning partners and gave attendees opportunity to comment on where they did not feel activity was happening.

- 4.2 Feedback from the November workshop was made available to those listed as responsible officers within the SOA who provided information on existing activity against actions in the delivery plans. This gave officers the opportunity to correct any misconceptions or become more aware of where greater communication was needed.
- 4.3 A further workshop in January 2015 gave community members and community planning partners the opportunity to “sense-check” the draft SOA: Local and to highlight where additional information was required. Where opportunities for further development were suggested these have been recorded and are presented in a separate report to this meeting.
- 4.4 As a result of the feedback from the January workshops, acronyms have been spelt out in full and activity has been aligned to more relevant actions .e.g. food banks now feature under welfare reform rather than mental health. Some of the feedback has not been incorporated at this time as further work is required from officers.
- 4.5 It should be noted that Outcome 4 was subject to a recent review by officers and therefore existing activity will be updated later in the year in an annual update as part of the Integrated Children’s Service Plan performance review.

Community Initiatives

- 4.6 Workshop attendees agreed that the benefits to the community of having community initiatives included as part of the SOA: Local are: raising the profile of a community initiative, achieving

recognition of support by the Area Community Planning Group and the potential to access funding by showing demonstrable links to the outcomes of the SOA.

- 4.7 Following robust discussion at both the November and January workshops, a set of criteria for the inclusion of community initiatives into the SOA: Local was formulated and can be found in Appendix 1.
- 4.8 A key theme which emerged from all the workshops across Argyll and Bute was to have two routes for communities. One route would enable a community initiative to be part of a reporting framework and the other would allow a community initiative to be listed but would not require regular progress reports. All community initiatives listed in the SOA: Local would need to link to one of the six outcomes of the SOA.
- 4.9 It was recognised that a communication exercise was required to inform communities on the benefits and the process of how to be included in the SOA: Local. This will take place throughout 2015.

5. Conclusions

- 5.1 The SOA: Local is a working document to reflect local activity by community planning partners on the actions found within the delivery plans of the SOA.
- 5.2 The SOA: Local has been created following engagement with members of the community and community planning partners.
- 5.3 Criteria to include community initiatives which wish to be within the SOA: Local has been proposed following consultation at both workshops.

6. SOA Outcomes

- 6.1 The SOA: Local reflects all six of the SOA outcomes.

Name of Lead Officer

Shirley MacLeod, Area Governance Manager, Argyll and Bute Council
Tel: 01369 707134

Rona Gold, Community Planning Manager, Argyll and Bute Council
Tel: 01436 658 862

For further information please contact:

Lorna Elliott, Community Governance Manager, Argyll and Bute Council
Tel: 01631 567 995

Samantha Quarton, Community Planning Officer, Argyll and Bute Council
Tel: 01546 604 464

Appendix 1 – Process for inclusion of Community Initiatives

**Appendix 1 – Criteria for inclusion of Community Initiatives within the SOA:
Local**

Grass root and other activity not currently included in the SOA Delivery Plan			
1.	Does the project/activity directly relate to one or more of the SOA indicators?	Yes	No
2.	Does the project/activity demonstrate partnership working or community support?	Yes	No
3.	Is the project/activity fully developed / viable / underway / ready for implementation?	Yes	No
4.	Is the project/activity supported by the relevant Area Community Planning Group?	Yes	No
5.	Is the project/activity endorsed by the relevant outcome lead for the SOA?	Yes	No
If all answers are yes to the above proceed to 6. If one or more answer is no, further development work is required before inclusion.			
6.	Is the community group wanting endorsement from the Area Community Planning Group but not inclusion in the reporting framework?	Yes, go to 7	No, go to 8
7. Project/activity included in community led initiatives section of the SOA: Local			
8.	Is the relevant outcome lead content for the project/activity to be part of the reporting framework and included in the strategic delivery plans of the SOA?	Yes, activity included at appropriate review period	No, remain at 7

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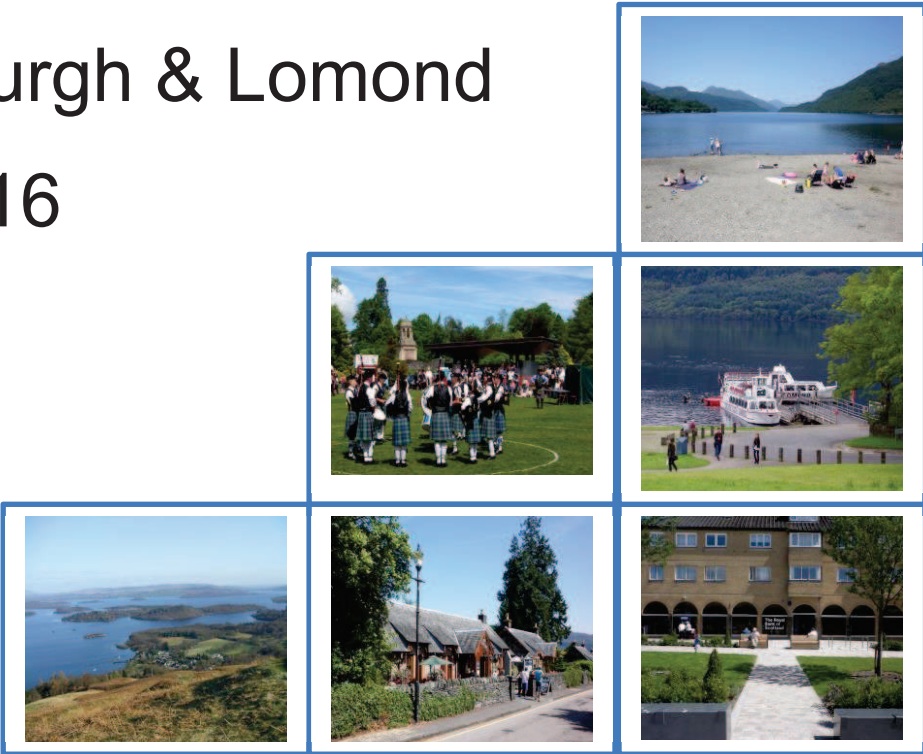
Argyll & Bute Community Planning Partnership

Helensburgh & Lomond

Area Community Planning Group

SOA Local: Helensburgh & Lomond

2015 - 16



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Overview Community Planning in Argyll & Bute

Description of Helensburgh & Lomond

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- *Economy and Employment*
- *Deprivation*
- *Health*
- *Education*

Community Engagement

Our Challenges

Helensburgh & Lomond Localised Delivery Plan

Outcome 1 – the economy is diverse and thriving

Outcome 2 – we have infrastructure that supports growth

Outcome 3 - education, skills and training maximises opportunities for all

Outcome 4 – children and young people have the best possible start

Outcome 5 – people live active healthier and independent lives

Outcome 6 – people live in safer and stronger communities

Community Initiatives

Introduction

The purpose of the *SOA Local: Helensburgh & Lomond* is to provide information about community planning partnership activities at a local level. It is not a comprehensive guide to all community planning activity in the area and does not include information relating to community planning activities which take place at a strategic level.

The reason for creating a SOA Local is to:

- raise awareness in the community of what is happening linked to the SOA in their local area;
- raise the profile of local projects and the potential for further partnership working to deliver the project;
- enable communities to link directly with the SOA which can help access to funds;
- give clear priorities based on local engagement and consultation for Area Community Planning Groups to focus on

SOA Local: Helensburgh & Lomond is one of a suite of four documents and information relating to the other Argyll & Bute Area Community Planning Groups can be found at <http://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

Overview of Community Planning in Argyll & Bute

The Argyll and Bute Community Planning Partnership was set up to coordinate the delivery of services and other activities in Argyll and Bute to improve the quality of life and physical environment for residents and visitors to the area.

The Single Outcome Agreement (SOA) is a 10 year plan which will ensure that Argyll and Bute contributes to the delivery of the Government's 16 national outcomes and delivers better outcomes for our communities.

It focuses on what residents have told the partnership is most important to them, sets out the overall direction and vision for the area until 2023 together with a joint approach to the main issues that face Argyll and Bute. All the partners are committed to this ten year plan and will reflect the key issues in their own plans as appropriate. Further information is available at <http://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

Geography

Helensburgh and Lomond covers an area of 41,413 hectares (6% of Argyll and Bute's total land area) and has a population density of 0.62 persons per hectare, the highest of Argyll and Bute's four Administrative Areas (2011 Census).

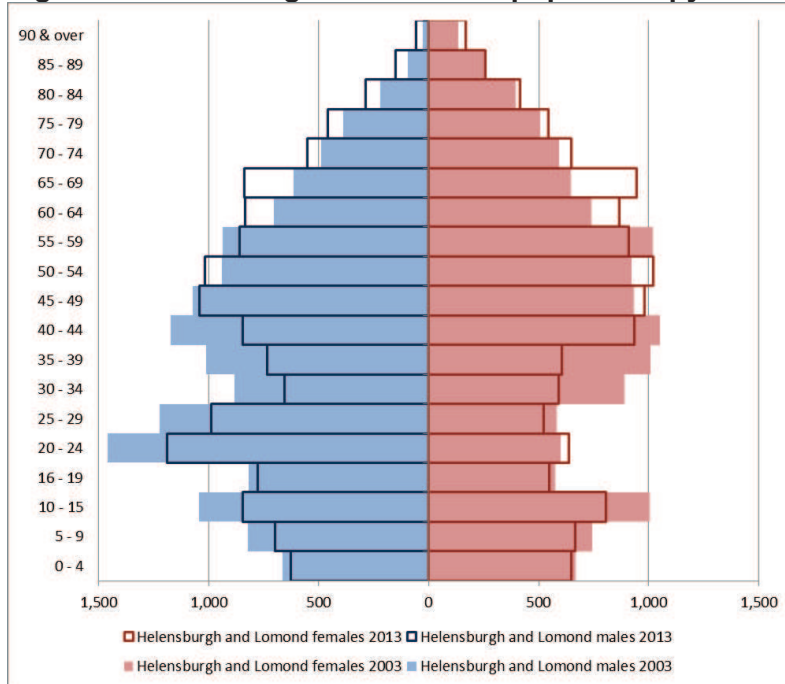
According to the Scottish Government's Urban Rural Classification (2011-12), 2% of the land area is described as being 'urban', with the remaining land being classified as 'accessible rural' (47%) and 'remote rural' (51%). Almost two-thirds of Helensburgh and Lomond's population live in the 'urban' area covered by Helensburgh, itself. Another quarter lives in 'accessible rural' areas, and the remainder live in 'remote rural' areas.

The main settlement is Helensburgh, with population of 15,590 (NRS 2012-based Settlement Estimates).

Population Trends

Helensburgh and Lomond has the largest total population of any of the Administrative Areas (26,170) (NRS 2013 SAPEs). Over the period 2003 to 2013, the population of Helensburgh and Lomond fell by 6%. At the same time, the population profile of the area has aged (NRS rebased 2003 SAPEs, 2013 SAPEs). The SOA aims to address this long-term trend.

Figure 1: Helensburgh and Lomond population pyramids 2003 and 2013



Deprivation

The Scottish Index of Multiple Deprivation 2012 ranked ten of the 122 datazones within Argyll and Bute as being among the 15% most overall deprived datazones in Scotland. Two of these datazones are in Helensburgh and Lomond, both in Helensburgh.

Economy

In common with Argyll and Bute more widely, Helensburgh and Lomond has a higher rate of self-employment than the Scottish average (8.75% and 7.5% respectively) (2011 Census; percentage of all people aged 16 to 74). However, rates of self-employment in Helensburgh and Lomond are lower than in other parts of Argyll and Bute, reflecting in part the impact of the Faslane base on the local labour market.

The Faslane base is the largest single site employer in Scotland. The Ministry of Defence employs four and a half thousand people, comprised of both military and civilian personnel (MoD, November 2014). In addition, contractors are also employed on the site.

Eighteen per cent of jobs in the area are in 'Business Administration and Support Services'.

A further 18% of jobs are in accommodation and food services. 17% of jobs in Helensburgh and Lomond are in public administration and defence, and 10% are in health (BRES 2013).

Education

Of the 10 secondary schools within Argyll and Bute, 1 is Helensburgh and Lomond. The area is also served by 11 primary schools.

Community Engagement

Community engagement and consultation has been an integral part of developing the SOA Local: Helensburgh & Lomond.

In August 2013, the first stage of Argyll and Bute's Single Outcome Agreement was approved by the Scottish Government and work began on developing the delivery plan which would achieve the overarching outcome and the 6 supporting outcomes outlined in the Single Outcome Agreement.

A community consultation was designed to inform the content of delivery plans for each of these outcomes in addition to contributing to setting and achieving localised outcomes. 75 participants attended a workshop Helensburgh during February 2014 while a further 74 attended a 'Helensburgh & Lomond Question Time' which involved an expert panel answering questions from the audience.

A parallel online survey was undertaken with over 500 responses across Argyll and Bute, including 79 from Helensburgh & Lomond. In addition, a Youth Consultation was undertaken on 23rd and 24th of November 2013 by Argyll and Bute Youth Forum, attended by 50 young people, including 4 from Helensburgh & Lomond.

The findings of the consultation were collated in the report *Argyll and Bute: A good place to live, work and play? Local report on the consultation within Helensburgh & Lomond Area*. The report was considered by the Helensburgh & Lomond Area Community Planning Group in June 2014.

On the 6th of November 2014, a focus group, drawn from CPP partners and representatives from business and community organisations, met in Helensburgh to review the mapping of actions in the SOA Delivery Plans against the topics highlighted during the community consultation events carried out in January/February 2014 and considered ways to ensure that local community initiatives could link into the SOA Local.

A report containing the findings of the focus group was considered by the Helensburgh & Lomond Area Community Planning Group at the December 14 meeting and the findings informed the next stage of the process.

During January 2015, a working group met to review the draft SOA Local: Helensburgh & Lomond and to further consider ways to ensure that local community initiatives could link into the SOA Local.

Our Challenges

The consultation highlighted participants' wish to prioritise developing the economic potential of Argyll and Bute through harnessing the strengths of our rich natural resources and heritage. Supporting small to medium enterprises through a range of measures including additional support at the early stages and more suitable premises came through as a strong view.

Challenges include how to ensure the health service meets the needs of an ageing population and people who do not own a car. Leisure, entertainment and sporting facilities for young people and families was a recurring issue, as was access to good quality affordable housing in both the rented and private sector.

Developing of a range of practical incentives designed to encourage inbound mobility includes opening land for development, a multifaceted approach to delivering new, appropriate, housing solutions and a commitment to paying the living wage across Community Planning Partners may all add to the blend that will arrest a falling population and build a longer term sustainable and vibrant economy serving the needs of those who choose to live and work and play in one of Scotland, and the UKs, most impressive, safest, and hospitable areas.

Argyll & Bute Community Planning Partnership places equality, diversity and inclusiveness at the centre of all its services and actions.

Delivering against this we commit to reducing inequalities in all forms. In addition to those identified in the Equality Act 2010, our communities face three key areas of potential inequality that we must ensure are planned for in the SOA. These are:

- Geographical inequalities
- Health inequalities
- Economic Inequalities

Economic inequalities, unemployment and under employment are key drivers for health and geographical inequalities. Low income is widely recognised as a driver for many other areas of inequality. The focus of the SOA on economic activity and growth is fundamental to addressing this.

Our challenges require a proactive approach using preventative action and early intervention which has a proven track record and has been embedded into the SOA delivery plans.

Outcome 1: The economy is diverse and thriving

This outcome focuses on business growth, sustainability and start up. Tourism, marine science, renewables, digital economy and food and drink are the key sectors which will be developed through this outcome

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Argyll and Bute Local Housing Strategy; Argyll and Bute Skills Pipeline; Argyll and Bute Youth Employment Activity Plan; Argyll Voluntary Action Strategic Plan; CHORD / CARS programme; TIF programme; Economic Development Action Plan; Scottish Government Economic Strategy; Highlands and Islands Enterprise Operating Plan; Local Development Plan; Opportunities for All Development Plan; Renewable Energy Action Plan; Roads Asset Management and Maintenance Strategy; Scottish Enterprise Operating Plan; Scottish Ferries Plan; Strategic Housing Investment Plan 2013-18; Strategic Infrastructure Plan (proposed).

The following strategic partnerships are supporting the delivery of this outcome: Argyll and Bute Renewables Alliance; Argyll and the Isles Strategic Tourism Partnership; Argyll and Bute Employability Partnership; Third Sector and Communities Strategic Partnership.

Main areas of focus for Helensburgh & Lomond included within this outcome:

- To achieve business growth and additional employment opportunities
- To ensure our towns, villages and rural communities are economically dynamic, sustainable and connected building on their distinct opportunities
- To ensure we have a robust tourism sector with an extended season, a higher value proposition and increased turnover
- To create an environment where levels of entrepreneurship are increased

Outcome 1: The economy is diverse and thriving

SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
1.1.2	Support an increase in international trade through more businesses trading internationally and businesses increasing international turnover	None from HIE as this area is not under HIE's remit	
1.1.4	Support Business Growth (including social enterprise) through HIE / SE account management and Business Gateway (BG)	None from HIE as this area is not under HIE's remit	
1.1.7	Ensure businesses are ready to take advantage of the opportunities offered by improved Broadband speeds	New courses to be run by Business Gateway and/or Scottish Enterprise in a number of areas across Argyll and Bute	On-going support throughout 2015 - 2017
1.2.1	Expand upon recent investment activity in Helensburgh and ensure readiness for the implementation of the Maritime Change Programme	Following on from referendum there is re-engagement in the process. Meetings to be arranged with MOD and Babcock to review project.	Agree action programme within FQ3 (October to December 2014)
1.4.1	Increase awareness of marine employment, education and business opportunities through engagement with SAMS and all local stakeholders	None from HIE as this area is not under HIE's remit	
1.5.3	Support the development of the local energy supply chain	None from HIE as this area is not under HIE's remit	
1.6.1	Secure and maintain ongoing sustainability of the Argyll and the Isles Tourism Co-operative Ltd (AITC) (trading arm of AISTP) to further develop the tourism value chain linked to the area's unique heritage, provenance and authenticity.	None from HIE as this area is not under HIE's remit	

1.6.2	Create partnership structures with the capacity and desire to develop the culture and heritage sector to maximise the unique opportunities provided by the unique culture and heritage of the area.	<i>No information as at February 2015</i>	
1.6.3	Support the delivery of high quality tourism experiences across Argyll and Bute	None from HIE as this area is not under HIE's remit	
1.6.4	Build upon the local food and drink offering	None from HIE as this area is not under HIE's remit	
1.7.1	To provide support business starts in each of the four council administrative areas.	Business Gateway Advisors will provide support and advice to business starts ups within the area	On-going Business Gateway support throughout 2015 – 2017
1.7.2	To establish an innovation centre for entrepreneurs in Helensburgh (Pilot) (John Logie Baird Centre).	At present, the pre-feasibility stage is being scoped with regard to this project. Once this initial work has been completed, then there will be more to discuss on the potential to take forward the main feasibility study.	Report back to the Helensburgh and Lomond Area Committee, early spring 2015.
1.8.3	To optimise public sector employment and training opportunities including work experience, apprenticeships, graduate placements, research, etc.	A study is being commissioned to identify increased opportunities for public sector employment. This is a direct SOA action	March 2015
1.8.4	Optimise local benefits through public sector procurement process through continued usage of supplier development programme, utilising community benefit clauses where appropriate	PV Panel Installation Education Properties (Non-NPDO): Contractor-led presentations within the relevant schools after completion of the works involved in this contract, to raise awareness of the benefits of Solar PV Panels	TBA – Presentations to start from January 2015

		<p>Provision of Addiction Recovery Services: the Council would wish to see the contractor(s) for the Provision of Addiction Recovery Services, provide where appropriate, young person engagement. Under this contract, the Council would expect to work with the successful contractor(s) to organise contractor-led presentations within the Argyll and Bute schools to raise awareness of addiction to alcohol and drugs.</p>	<p>Ongoing</p>
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Outcome 2: We have infrastructure that supports growth

This outcome focuses on the following infrastructure; housing, town centres, road transport, other modes of transport (air, ferries, rail, piers and harbours), utilities (electricity grid and water and sewerage network) and IT/ICT (mobile phone and broadband). This will deliver better connectivity in order to drive forward sustainable economic growth and grow our population.

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Proposed Strategic Infrastructure Plan, Local Development Plan, Economic Development Action Plan, Renewable Energy Action Plan, Roads Asset Management and Maintenance Strategy, Scottish Ferries Plan, Strategic Housing Investment Plan 2013-18, CHORD programme/TIF, HIE Operating Plan Next generation broadband.

The following strategic partnerships are supporting the delivery of this outcome: Argyll and Bute Strategic Housing Forum, Argyll and the Isles Coast and Countryside Trust, ABRA, Community Broadband Scotland, Digital Scotland Hi-Trans.

Main areas of focus for Helensburgh & Lomond included within this outcome:

- The transport connectivity across Argyll and Bute is improved
- The digital connectivity across Argyll and Bute is improved
- To ensure that housing supports future economic success and a growing population
- To secure a sustainable and vital future for our town centres

Outcome 2: We have infrastructure that supports growth

SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
2.1.1	To support Transport Scotland with their planned improvement works to the A82, A83 and A85	Lobby for permanent solution on Rest and Be Thankful as per council decision November meeting.	December 2014
		Input to the focus groups for the A82 improvements north of Tarbet	Ongoing
		Quarterly Co-ordination Meetings with Transport Scotland re trunk and local road issues.	On-Going (schedule of quarterly meetings)
2.1.2	To produce a Local Development Plan Action Plan with a focus on economic growth for Argyll and Bute covering essential services, connectivity including road, integrated transport, rail, ferries, ports, air, active travel, digital technology and grid. CHORD, TIF and Maritime Change Programme.	Draft Action Programme has been produced. It will be amended in FQ1 & 2 of 2015 to reflect adopted LDP.	Mid-end of 2015
2.1.4	Establish Green Networks in each of our Main Towns	Draft networks reported to Sept PPSL & consultation in Jan 15	Adoption as Supplementary Guidance summer/autumn 2015
2.2.1	Deliver the roll out of high speed next generation broadband	BT are delivering their commercial rollout in parts of the Helensburgh exchange area.	

		Coverage through the Rest of Scotland exchange areas is expected to reach premises in the Arrochar, Cardross, Clynder, Garelochhead, Helensburgh, Kilcreggan, Luss and Rhu exchange areas	2015-2016
		Community Broadband Scotland working with communities unlikely to benefit from the above programmes	2017
		A pilot project to deliver town centre Wi-Fi to Helensburgh is being progressed	2014-15
2.2.2	Work with key agencies to improve coverage and quality of mobile phone signals	The Council continues to work with the Department for Culture, Media and Sport in relation to the Mobile Infrastructure Project, a number of possible sites have been identified for Argyll and Bute but there is no confirmation as to which will be able to be delivered.	2016
2.3.1	Influencing the scale and the speed of the investment in the grid	ABRA continues to press for improvements to the grid infrastructure to assist in the delivery of renewable energy projects across Argyll and Bute however physical improvements can only be implemented once demand from consented additional energy generation is sufficient to justify the investment. ABRA is pressing National Grid and SSE, as the distribution network operator, for the roll out of active network management (AMN) as early as possible. There are no plans for improvements to the infrastructure within the HL area as far as we are aware.	Ongoing. Study by National Grid in relation to ANM expected end of 2015.

		The Highlands and Islands Local Energy Consortium is supporting work in relation to Local Energy Economies to overcome grid constraints	2014-15
2.4.1	To preserve and expand the supply of good quality housing units across all tenures to enable population growth.	Operation of the local Area Property Action Group.	Ongoing
		Empty Homes work with private owners.	Ongoing
		Advice & assistance to local landlords and private owners on property improvements and energy efficiency measures.	Ongoing
2.6.1	To undertake Action Plans for each of our six Main Town Centres	A Team Town model is being developed to bring together Council services and other partners with a view to identifying the issues in each of our town and developing an action plan to address these. This approach will be piloted in Dunoon and if successful will be rolled out to other towns.	The initial report and recommendations for Dunoon are due early 2016, any activity in HL would follow this.

Outcome 3: Education, skills and training maximises opportunities for all

This outcome focuses on supporting our children and young people to be ambitious and realise their full potential, ensuring that our education, skills training and volunteering opportunities are better aligned to economic development opportunities both within Argyll and Bute and nationally. We will also ensure that our learners are more confident, resilient and better enabled to manage the key transitional stages in their life and, to provide the skills needed for our residents to progress in their working and learning lives enabling them to contribute effectively to our communities.

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Education Action Plan 2013-14, Argyll and Bute Youth Employment Activity Plan 2013-14, Employability Partnership, Strategic Skills Pipeline, Education Service Plan 2014/15, Children and Families Service Plan 2014/15, Integrated Children's Service Plan 2014-2017, Early Years Collaborative – stretch aims (reaching the child's developmental milestones), Third Sector Partnership work plan 2014-15, Gaelic Language Plan.

The following strategic partnerships are supporting the delivery of this outcome: Employability Partnership and Reshaping Care for Older People.

Main areas of focus for Helensburgh & Lomond included within this outcome:

- Our children and young people in Argyll and Bute are supported to be ambitious and realise their full potential
- To ensure education and skills training opportunities are aligned to economic development opportunities both within Argyll and Bute and nationally
- To promote volunteering opportunities to young people within Argyll and Bute
- To provide the skills needed for our residents to progress in their working and learning lives enabling them to contribute effectively to our communities

Outcome 3: Education, skills and training maximises opportunities for all

SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
3.1.2	Develop a range of programmes, courses and qualifications for the Senior Phase to support schools and pupils with course options that reflect local labour market employment opportunities and opportunities for progression to further study	Schools have developed their senior phase curriculum taking account of the local context. The senior phase curriculum offered in Hermitage Academy is based on pupils in S4 choosing courses for two years. Candidates who choose to leave at the end of S4 were offered the opportunity for certification at the end of S4. Hermitage Academy has therefore presented these candidates for New National Qualifications at National 3, 4 and 5. All subjects offer New National Higher courses over two years.	Senior officers will discuss with schools progress towards new Highers. (completed January 2015)
		All schools are reflecting on their current senior phase architecture and will make changes in a planned approach as necessary.	Senior officers will meet with Head Teachers to discuss curriculum architecture, Opportunities for All and the implementation of the appropriate recommendations from Commission for Developing Scotland's Young Workforce. (January /February 2015).
		Representatives of Hermitage Academy attended an Education Scotland event on Leadership of the Senior Phase (13 March 2014). Representatives are also invited to a CfE Secondary Leadership Conference event	Course options for 2016 are considered and provided to school pupils for completion March 2015.
			January 2015

		A promoted member of staff from Hermitage Academy participates in the ABC School Leadership Development Programme that is currently examining how best to take forward the recommendations from the Commission for Developing Scotland's Young Workforce across Argyll and Bute.	
		Hermitage Academy will meet with Argyll College UHI to discuss developing a school/college partnership for session 2015/16 and with West College Scotland to discuss continued working with the Clydebank Campus.	January/February 2015
3.1.5	Increase the number of young people achieving accredited learning opportunities	<ul style="list-style-type: none"> • Involvement Training • Dynamic Youth Awards • Youth Achievement Awards • Young Leaders Programme • Sports Leader UK, • Duke of Edinburgh's Award • Heartstart 	Data on accreditation is collected at end of financial year (March 15)
3.2.1	Improve the alignment of education and training with business requirements and the economic opportunities in Argyll and Bute	Delivery of the Youth Employment Activity Plan, 2014/15 aligned to the Argyll and Bute Strategic Skills Pipeline.	The YEAP is updated on a quarterly basis and submitted to the Skills Development Scotland (SDS). SDS is managing this process on behalf of the Scottish Government.

		Currently in the process of commissioning a project focusing on the 'Compelling Argyll and Bute Administrative Areas' where a key component of this study is to undertake a detailed economic profiling and analysis of Argyll and Bute and each of the four sub-areas, with a particular focus on skills development issues.	'Compelling Argyll and Bute Administrative Areas' due to commissioned by the 3 rd December (subject to appropriateness of submitted tenders) and to be finalised by the end March 2015
3.2.2	Increase the number of opportunities for work placements for Senior Phase pupils	Hermitage Academy has taken a new approach to work placements for session 2014/15 which supports Recommendation 3 in the Commission for Developing Scotland's Young Workforce.	Ongoing
		Participation in a work placement is offered to senior phase pupils during their proposed final year in secondary school. Work placements have been tailored to reflect young people's career aspirations and a number of pupils are now involved in a placement for 0.5/1.0 day per week. Targeted placements allow the young person to develop appropriate skills for work.	Ongoing
3.2.3	Provide new and existing Small and Medium Enterprises (SMEs) in Argyll with the opportunity to access business skills workshops to help them develop	<i>No information as at February 2015</i>	

3.2.4	Encourage local apprenticeships and training programmes which align with the demands of the local job market	The council's modern apprenticeship scheme is at its early stages. There are 5 modern apprentices in post now. A further 6 will be interviewed in January and they will be located across the area. All apprenticeships have transferable skills training, which is appropriate for local markets	Ongoing – minimum of 20 by October 2015
3.2.5	Increase the number of targeted recruitment and training Community Benefits (e.g. apprenticeships, jobs, leadership training etc)	N/A	N/A
3.2.7	Develop a curriculum for Argyll College which is responsive to local needs	<i>No information as at February 2015</i>	
3.2.9	Review college provision for further and higher education in Helensburgh and Lomond	<i>No information as at February 2015</i>	
3.4.3	Increase the number of young people engaged in volunteering	<ul style="list-style-type: none"> • Saltire • Activity Agreements • Duke of Edinburgh 	Ongoing
3.6.1	Support children and young people to promote good citizenship and engage in wider decision making with partner agencies	Helensburgh Youth Forum	Weekly Meetings
		Young Leader Programme	March 2015
		Argyll & Bute Youth Forum meetings	Meetings approx 6 weekly
		Helensburgh Youth Bank	Ongoing
3.6.3	Increase the capacity of community groups	Support to third sector and community groups including training and wider community engagement	Ongoing
3.6.2	Develop the Argyll Young Entrepreneurs website to support young entrepreneurs	Provision of a website to help young people to identify opportunities for career and social development with Argyll & Bute	Developed in 2015

3.6.7	Provide opportunities for older people to be involved in community projects	Older people will be encouraged and supported engage in a range of projects and initiatives within the area	Ongoing throughout 2015 - 17
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Outcome 4: Children and young people have the best possible start

This outcome focuses on ensuring our children and young people are protected from abuse, neglect and harm, are more active and have more opportunities to participate in play, recreation and sport. We want to ensure our children live within a family supportive environment, have the highest possible standards of physical and mental health and, can access to positive learning environments and opportunities to develop skills. We will encourage children to have their voices heard and to play an active and responsible role in their communities. Collaborative working to deliver quality services early in life offers real and tangible outcomes for children, young people and their families. This includes promoting prevention and tackling poverty, inequality and poor outcomes by empowering communities to work together.

The key strategy supporting the delivery of this outcome at an Argyll & Bute level is the Argyll and Bute Integrated Children's Service Plan.

The following strategic partnerships are supporting the delivery of this outcome: Argyll and Bute's Children, Argyll and Bute Child Protection Committee, Health and Social Care Strategic Partnership CAPCOG (Children And Adults Chief Officers Group).

Main areas of focus for Helensburgh & Lomond included within this outcome:

- Children and young people are valued and supported to be the best they can be

Outcome 4: Children and young people have the best possible start

This information will be available later in the year in an annual update as part of the ICSP performance review.

Outcome 5: People live active, healthier and independent lives

This outcome focuses on narrowing the gap in health inequalities by providing opportunities for everyone to be physically active and energetic members of their communities. People are enabled to live independently, with meaning and purpose, within their own community and are empowered to lead the healthiest lives possible. Healthier choices are made regarding alcohol and drugs and people are enabled to recover from substance misuse. Mental health improvement strategies are promoted by the CPP to reduce health inequalities.

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Health and Wellbeing Partnership, Joint Health Improvement Plan, Mental Health Modernisation and Strategic Framework for Mental Health and Well-being, Reshaping Care for Older People, A&B Integrated Children's Services Plan, Local Housing Strategy, NHS Highland Health Inequalities Action Plan.

The following strategic partnerships are supporting the delivery of this outcome: Argyll and Bute Advice Network, Argyll and Bute Against Domestic Abuse and Violence Against Women Partnership, Argyll and Bute Community Health Partnership, Argyll and Bute Health and Social Care Partnership, Argyll and Bute Local Access Forum, Argyll and Bute Strategic Housing Forum, Third Sector and Communities CPP Sub-group, Health and Wellbeing Partnership.

Main areas of focus for Helensburgh & Lomond included within this outcome:

- People are empowered to maintain their independence and are an integral part of their local communities.
- Individuals are more physically active
- Mental health and wellbeing is improved
- Our partners work together to ensure that we mitigate against the effects of poverty across Argyll and Bute

Outcome 5: People live active, healthier and independent lives

Short Term Outcome:			
SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
5.1.1	Continue to shift the balance of care from institutional to community based settings	<i>No information as at February 2015</i>	
5.1.5	All service providers use an approach which encourages mobility and promotes strength and balance reducing falls in older people	<i>No information as at February 2015</i>	
5.1.6	Maintain a new build social housing programme including housing for varying needs to enable people to live more independently	51 units for social rent (including 2 for particular needs) at Hermitage, Helensburgh.	Completed 2014.
		12 units for social rent at Duchess Court, Helensburgh.	Feb. 2015
		26 units for social rent in Succoth.	2015
		16 units for social rent at the Golf Club & 24 at East King Street, Helensburgh. (Also exploring potential for second phase of development at the Golf Club).	2015/16.
		5 units for social rent at Luss.	2016/17
		16 units for social rent at Cardross (with potential phase 2 in later years).	2017/18
		Exploring potential for social rented developments at Arrochar; Garelochhead; Rosneath; and further sites in Helensburgh for mixed tenure elderly accommodation.	To be confirmed.
5.1.7	Carers are identified, supported and enabled to fulfil their roles	<i>No information as at February 2015</i>	
5.2.1	Work in partnership to tackle obesity and diabetes	<i>No information as at February 2015</i>	

5.2.2	Improve access and develop more opportunities for people to participate in physical exercise/activity	Continued funding and development of the Active Schools Program	Ongoing until 2019
		Development of the Argyll and Bute Addiction Team (ABAT) activity referral pathway	March 2015
		Development of the current fitness class program to increase the type of exercise classes on offer: <ul style="list-style-type: none"> • Aquafit • Over 60's 	April 2015
		Review (ABC Learn to Swim Scheme) Swimming Lesson program structure and offer Direct Debit payment options	April 2015
		Review and update facility charges to improve facility accessibility for concessions and families	April 2015
		Continue to support the SLA arrangements with NGB's for: <ul style="list-style-type: none"> • Football - SFA • Shinty – Camanachd Ass • Rugby – SRU 	Ongoing
		Introduction of the a new leisure IT system at the Victoria Halls and Helensburgh Pool which will greatly improve: <ul style="list-style-type: none"> • The customer journey – booking online etc. • Measuring usage • Reporting Key Performance Indicators 	Feb 2015 (Phase 1)

5.2.3	Increase accessibility to outdoor environments/green spaces	Develop an online library of simple walking route guides, combined with linkages to pre-existing guides available from other agencies such that a single point of comprehensive information will exist.	Phase 1 to populate the library with route guides. Stage 2 to develop the web based delivery of the library. Anticipated timescale 2 years and then ongoing maintenance.
5.4.1	Promote and build social networks to improve mental health	6 People are facilitated to participate in personal development to build confidence and self esteem	April – December 2015
		A new support group will be established late 2015 to provide additional support to those with mental health issues	July 2015 – February 2016
		Visiting Friends befriending with monitoring and supervision of existing mental health issues, Grey Matters, Light Relief Coffee Morning, Red Cross Art Classes/AVA Craft Club and Book Club/Bus trips/Art Therapy Group facilitated by Rape Crisis and AVA, Helensburgh and Lomond Cancer Support Group (established by AVA), Classes for mindfulness and relaxation Lomond Carer's/Referrals to bereavement support and befriending volunteers trained in bereavement and dementia training/ Dementia Music group, Dementia football Memory Group (AVA volunteer support), Tuesday Night Group for Learning Disability, Friendship Network, Helensburgh Lunch Club, Cornerstone Media Group	Ongoing

5.4.3	Implement systems which support all people who have lost others to suicide either in a professional or personal capacity	<i>No information as at February 2015</i>	
5.6.7	Adverse effects of welfare reform are minimised	<i>No information as at February 2015</i>	

Outcome 6: People live in safer and stronger communities

This outcome focuses on ensuring our communities feel safer and that Argyll and Bute is a safer place. We are supporting communities to become strong, resilient and self-reliant and ensuring the natural and built environment is safe, respected, valued and free of environmental crime.

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Local Police Service of Scotland Plan, Local Scottish Fire and Rescue Plan, Third Sector Partnership Business Plan, HIE Resilient Rural Communities Policy Community Engagement Strategy, Alcohol and Drugs Partnership Strategy, Local Housing Strategy, Third Sector and Communities Plan, Community Safety Strategy.

The following strategic partnerships are supporting the delivery of this outcome: Community Safety Partnerships, Alcohol and Drugs Partnership, Adult Protection Committee, Child Protection Committee, Argyll and Bute Strategic Housing Forum, Violence Against Women, Third Sector and Communities Group.

Main areas of focus for Helensburgh & Lomond included within this outcome:

- Enhance the safety of vulnerable groups
- Improve environment, transport and fire safety
- Tackle disorder, anti social behaviour and violent crime
- Reduced impact of alcohol and drug misuse on communities
- Short Term Outcome: Stronger, resilient and more involved communities

Outcome 6: People live in safer and stronger communities

SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
6.2.2	Ensure people are safe in their homes and the risk of harm and injury is reduced	<p>The public campaign is intended to increase fire safety awareness amongst the general public and deliver a range of key safety messages around periods of high operational demand in line with seasonal Thematic Action Plans (TAP) and the SFRS Seasonal Community Safety Calendar 2014.</p> <p>The 2014/15 campaign will comprise of a number of advertising mediums: television, radio, press and editorial partnership.</p> <p>Theme: Older Persons 09 - 18 January 2015</p> <p>TV Advertising (30 second advert – STV, Channel 4, Channel 5)</p> <p>Radio (30 second advert –Clyde, Forth, West Sound, Radio Borders, Tay, Moray Firth, Northsound, Capital, Heart)</p> <p>Press (Half page advert – Scottish Sun, Daily Record/Sunday Mail)</p> <p>Seasonal Community Safety Calendar</p> <p>Winter / Festive Action Plan:</p>	

		<ul style="list-style-type: none"> • Festive Safety • Safety at Home • Fire & Alcohol • Cooking Safety <p>Spring Easter Action Plan:</p> <ul style="list-style-type: none"> • Grass & Wildland Fires • Rubbish & Refuse Fires • Derelict Property <p>Summer / Holiday Action Plan:</p> <ul style="list-style-type: none"> • Fire Related Anti-Social Behaviour • Holiday Safety • Countryside & Outdoor Safety <p>Autumn / Bonfire Safety Action Plan:</p> <ul style="list-style-type: none"> • Student Safety • Electrical Safety • Chimney Safety • Bonfire Safety • Older / Vulnerable Persons 	
		<p>Supporting Activities</p> <ul style="list-style-type: none"> • Attendance at: <ul style="list-style-type: none"> - Community Planning Partnership - Area Community Planning Groups - Community Safety Forums • Engagement with Local Authority Partners • Engagement with Private Sector Partners • Online & Social Media activity • National & Local press releases • Schools' Engagement • Promoting fire safety through 'Home Fire 	

		<p>Safety Visits' in the community</p> <ul style="list-style-type: none"> • Attendance at local events • Bonfire & Fireworks leaflet • Deliberate Firesetting leaflet • Winter & Festive Safety leaflet 	
6.3.1	Ensure effective multi agency tasking processes are in place to tackle disorder, anti social behaviour and assaults through identification of hot spot locations and the management of repeat offenders.	Multi agency Anti social behaviour group set up in Helensburgh chaired by Local Police Inspector and involving key partners to coordinate responses to emerging issues.	Group established
		Work still ongoing to establish an overarching Argyll and Bute Tactical Group to oversee the work of the local groups	Work ongoing – completion date 2015
6.4.3	Deliver education and prevention inputs to groups identified as high risk road users	Cut it Out inputs planned for secondary school in Helensburgh	Ongoing 2015
		Biker safety event planned 2015	Spring/Summer 2015
		Car seat clinics	Ongoing 2015
		Pedestrian training for primary school children in Helensburgh and surrounding area	Ongoing 2015
		Multi agency road safety group developing an action plan across Argyll and Bute to deliver a number of planned educational and prevention inputs to high risk road users	Work ongoing – completion date 2015
6.5.2	People in Argyll & Bute receive appropriate and timely support for drug and/or alcohol problems	<i>No information as at February 2015</i>	
6.6.1	Work in partnership and support Community Councils to develop community emergency plans	Police attendance at community council meetings with continued support and encouragement. Partner Support gained at LRP meetings	Ongoing /before end of March

		Community and Business resilience event Helensburgh (British red cross Hall)	End of February
6.6.2	Develop training programme to test and review community emergency plans	Exercises to be rolled out by police at CC meetings	Ongoing / before end of March
6.6.4	The third sector works to achieve sustainability and improve resilience (e.g. breadth of income streams)	Pilot in partnership with Life Changes Trust	April – November 2015
		Training workshops to 3rd sector groups	4 during 2015-16
		Bespoke support to 25 3rd sector groups	
		Training workshops to social enterprises (ABSEN)	1 during 2015-16
		1-2-1 support to new / existing organisations (ABSEN)	Ongoing
		Signpost (links) to sources of support / training / events via website and bulletins (ABSEN)	Ongoing
		Regional meetings for social enterprise	2 during 2015-16
		Annual conference held (pan Argyll)	
		Members survey held (pan Argyll)	
		Back office resource to establish for 3rd sector organisations	During 2015-16
6.6.5	Communities are empowered through peer, social and third sector connections to work and play together and to have a voice which is heard	Coffee Morning/Grey Matters/Seniors Forum/Enable Advocacy Group/Tower Multi media arts centre and formulating seniors cinema group, and as above.	Ongoing
		Building communities Bridges builds capacity by engaging young people in topical debate and community planning issues and provides an intergenerational platform to share and express views.	April – August 2015
		Awareness and information / opportunity to give views re HSCI events are held; and participatory engagement devolves understanding and feedback	2 events April – October 2015, various conversations

		Community capacity is expanded with increase in volunteers (150 new volunteers across Argyll)	During 2015-16
		Community based initiatives and projects developed to support communities and strengthen resilience and capacity will receive support, advice and mentoring as required	3 initiatives during 2015-16

Community Initiatives

Strategically important community initiatives contributing to the delivery of the SOA Local aims and objectives and which have been presented to the Area CPG for information, comment and support as appropriate

Initiative Title:

Developed by:

Summary of activity:

Date presented to the Area CPG:

Action taken by the Area CPG:

Follow Up:

Initiative Title:

Developed by:

Summary of activity:

Date presented to the Area CPG:

Action taken by the Area CPG:

Follow Up:

Argyll and Bute Community Planning Partnership**Helensburgh and Lomond Area Community Planning Group****10 March 2015****Agenda Item [for office use]**

SOA:Local - report on supplementary workshop discussions

1. Purpose

1.1 To document additional information gathered at the SOA: Local workshop in Helensburgh on 15 January 2015. This information is not contained within the existing SOA: Local, but may be of interest to the Area Community Planning Group for future reference and discussion.

2. Recommendations

2.1 That the Area Community Planning Group note the attached information on community delivered activities and opportunities for future development and agree that these are considered at future meetings of this group when discussing the relevant SOA outcome.

3. Background

3.1 The focus groups on the SOA:Local generated discussion and comment on existing actions within the SOA: Local, as well as where development opportunities could arise to address gaps at an area level. A number of proposed additional community and partnership activities and opportunities were identified at the workshops and these are mapped against the SOA outcomes they relate to, for partners' information within the attached Appendix.

4. Detail

4.1 At the discussions for developing the SOA:Local, participants highlighted a number of matters falling under the categories below. These matters may be of interest to Helensburgh and Lomond Community Planning Group at its future meetings and discussions on the six SOA outcomes, and any development of action at a local

level. Actions may include having a presence at the meeting from a relevant person or organisation in relation to opportunities identified.

4.2 Participants raised matters relating to:

- Activity currently planned in Helensburgh and Lomond but not currently recorded in the SOA: Local;
- Opportunities for partnership working and further activity at a local level; and
- Importance / prioritisation of opportunities for future development.

5. Conclusions

5.1 The attached information may be used by Helensburgh and Lomond Community Planning Group to consider future developments or agenda items under the relevant SOA outcome discussions.

6.0 SOA Outcomes

This report relates to all six outcomes of the SOA.

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Introduction

The purpose of the *SOA: Local Helensburgh and Lomond* is to provide information about community planning partnership activities at a local level.

This document is a record of additional information gathered through the SOA:Local workshop process which is not contained within the local delivery plan, but which maps other local activity partners are aware of which relates to the outcomes, as well as themes that arose which were considered to be opportunities for future development. This might be through updates to raise awareness about work that is already happening, or discussion, action planning and partnership working to create additional activity.

This document should be cross-referenced with the SOA: Local to give a fuller picture of activity across the Helensburgh and Lomond area.

Outcome 1 – the economy is diverse and thriving

PRIORITIES: The workshop group felt that optimising public sector employment and training opportunities (1.8.3), support to business start-ups (1.7.1) and support for an increase in international trade (1.1.2) were the most important areas in this outcome.

SOA Code	SOA Delivery Plan Action	Additional local activity we know is taking place, relating to these themes	Areas for future development
1.1.2	Support an increase in international trade through more businesses trading internationally and businesses increasing international turnover		<p>Proposal to explore opportunities for better links with Faslane.</p> <p>Proposal to focus on the tourism and cruise markets.</p> <p>Proposal to also focus on local A&B trade links and GB links.</p>
1.1.4	Support Business Growth (including social enterprise) through HIE / SE account management and Business Gateway (BG)	<i>Note: No information from HIE as this area is not within their remit</i>	<p>Consultations identified a lack of small business and industrial units.</p> <p>Proposal for a survey to understand the local population's retail needs better.</p> <p>Proposal that Business Gateway in A&B offers start-up funds for new business ideas.</p> <p>Proposal for low rent units for start-ups.</p> <p>Need for imaginative use of empty shop units recognising change in shopping habits.</p>
1.1.7	Ensure businesses are ready to take advantage of the		Awareness raising around roll-out programme needed so that training can be aligned with

	opportunities offered by improved Broadband speeds		that.
1.2.1	Expand upon recent investment activity in Helensburgh and ensure readiness for the implementation of the Maritime Change Programme	Helensburgh Seafront Development Group (HSDG) seeking support for sandy beach and pier redevelopment project.	Proposal to work with the MoD to promote H&L as an excellent place to live to new and existing Faslane staff. Proposal for a Helensburgh Town Centre Manager to promote CHORD improvements and the rest of the town centre
1.4.1	Increase awareness of marine employment, education and business opportunities		
1.5.3	Support the development of the local energy supply chain		
1.6.1	Secure and maintain ongoing sustainability of the Argyll and the Isles Tourism Co-operative Ltd (AITC) (trading arm of AISTP) to further develop the tourism value chain linked to the area's unique heritage, provenance and authenticity.	Love Loch Lomond is the Destination Marketing Organisation (DMO) in this area. Visit Helensburgh promoting the town	Focus needed on water based tourist opportunities and walking opportunities (John Muir Way, Three Lochs, Town Trails etc)
1.6.2	Create partnership structures with the capacity and desire to develop the culture and heritage sector to maximise the unique opportunities provided by the unique culture and heritage of the area.	Argyll Culture, Heritage & Arts Assembly planning a West Loch Lomond & Clyde Sea Lochs geographical hub Visit Helensburgh/The Tower working with partners to deliver submarine Museum in Helensburgh	

		<p>Significant investment in redevelopment of Hermitage Park secured.</p> <p>Council, LLTNP and Third Sector Partnership supporting third sector providers of recreational facilities (eg The Tower, Duchess Woods, John Muir Way)</p>	
1.6.3	Support the delivery of high quality tourism experiences across Argyll and Bute	<p>Love Loch Lomond is the Destination Marketing Organisation (DMO) for the area</p> <p>Helensburgh Chamber of Commerce delivering winter and summer festivals in the town.</p> <p>Programme of events at the Hill House, Helensburgh Cove & Kilcreggan Book Festival, Cove Burgh Hall, Three Villages Hall etc</p>	<p>Proposal to identify improvement opportunities from the 2014 Helensburgh winter festival</p> <p>More emphasis needed on the potential of the Hill House to attract visitors</p>
1.6.4	Build upon the local food and drink offering		
1.7.1	To provide support to business start-ups		Proposal to revisit Business Improvement District (BIDs) for Helensburgh
1.7.2	To establish an innovation centre for entrepreneurs in Helensburgh (pilot) (John Logie Baird Centre)		John Logie Baird Centre idea suggested by Helensburgh Community Council. Need more true partnership work on this project.
1.8.3	To optimise public sector employment and training		

	opportunities including work experience, apprenticeships, graduate placements, research, etc.		
1.8.4	Optimise local benefits through public sector procurement process through continued usage of supplier development programme, utilising community benefit clauses where appropriate.		Support to local businesses and social enterprises for them to understand how to tender and what they need to develop

Outcome 2: We have infrastructure that supports growth

Priorities: Production of a Local Development Plan (2.1.2), Road improvements (2.1.1) and next generation Broadband (2.2.1) were selected as the most important areas for development at the workshops.

SOA Code	SOA Delivery Plan Action	Additional local activity we know is taking place, relating to these themes	Areas for future development
2.1.1	To support Transport Scotland with their planned improvement works to the A82, A83 and A85		Further investment in A83 to prevent road closures due to landslides requested
2.1.2	To produce a Local Development Plan Action Plan with a focus on economic growth for Argyll and Bute covering essential services, connectivity including road, integrated transport, rail, ferries, ports, air, active travel, digital technology and grid. CHORD, TIF and Maritime Change Programme.		Proposal that Colquhoun Square should have 'all weather' capability Proposal for a targeted publicity campaign to ensure they know land is becoming available, including a dedicated web page on the Council's website
2.1.4	Establish Green Networks in each of our Main Towns		
2.2.1	Deliver the roll out of high speed next generation broadband		
2.2.2	Work with key agencies to improve coverage and quality of mobile phone signals		

2.3.1	Influencing the scale and the speed of the investment in the grid		
2.4.1	To preserve and expand the supply of good quality housing units across all tenures to enable population growth.		<p>Proposal that affordable/accessible housing remains a top priority, especially for older people to free up other housing and NHS beds</p> <p>Proposal to use empty shops for housing and work with landlords to encourage them to consider alternative uses for their properties</p>
2.6.1	To undertake Action Plans for each of our six Main Town Centres		Proposal that Helensburgh Improvement Group could feed into this.
2.7.4	Develop a plan to promote our Piers and Harbours		Support for Helensburgh Pier Redevelopment if economic benefit justifies investment

Outcome 3: Education, skills and training maximises opportunities for all

Priorities: The workshops identified Increasing the number of young people engaged in volunteering (3.4.3) and increasing the capacity of community groups (3.6.3) as the main priorities

SOA Code	SOA Delivery Plan Action	Additional local activity we know is taking place, relating to these themes	Areas for future development
3.1.2	Develop a range of programmes, courses and qualifications for the Senior Phase to support schools and pupils with course options that reflect local labour market employment opportunities and opportunities for progression to further study		Proposal that engineering is a focus given the MoD's and Babcock's presence in the area. Work more closely with employers
3.1.5	Increase the number of young people achieving accredited learning opportunities		
3.2.1	Improve the alignment of education and training with business requirements and the economic opportunities in Argyll and Bute	Argyll and Bute Employability Partnership Pathways programme delivered via schools and partners Activity agreements supporting targeted young people into positive destinations i.e. Education, Employment or training	Awareness raising of support available to local businesses to help them take on an apprentice and support them through the paperwork and requirements.
3.2.2	Increase the number of opportunities for work placements for Senior Phase pupils		
3.2.3	Provide new and existing SMEs in	Courses provided by Council Community	Proposal that better

	Argyll with the opportunity to access business skills workshops to help them develop	Development and Argyll Voluntary Action to third sector SMEs	marketing is needed to highlight benefits of Public Contracts Scotland training. Proposal to increase the number of premises in rural areas that have wifi in order to increase access to courses
3.2.4	Encourage local apprenticeships and training programmes which align with the demands of the local job market		Explore whether businesses feel they need more support to take on apprentices and collaborate with Helensburgh Chamber of Commerce
3.2.5	Increase the number of targeted recruitment and training Community Benefits (e.g. apprenticeships, jobs, leadership training etc		
3.2.7	Develop a curriculum for Argyll College which is responsive to local needs		Proposal that Argyll College needs a far more visible presence in the town.
3.3.2	Promote opportunities in all our schools for members of the community to contribute to pupil learning	Helensburgh URTC-Academy TV joint project on digital learning Police & Fire Services deliver presentations/discussions at Hermitage Academy	Proposal to involve parents/grandparents more
3.4.3	Increase the number of young people engaged in volunteering		Proposal to provide more volunteering opportunities in the public sector
3.6.1	Support children and young people to		

	promote good citizenship and engage in wider decision making with partner agencies		
3.6.2	Develop the Argyll Young Entrepreneurs website to support young entrepreneurs		
3.6.3	Increase the capacity of community groups	<p>Support to social enterprise via Council's Social Enterprise Team and Argyll & Bute Social Enterprise Network</p> <p>Council Community Development Officer for Helensburgh & Lomond</p> <p>Argyll Voluntary Action high profile presence in Helensburgh</p>	
3.6.7	Provide opportunities for older people to be involved in community projects	AVA's Grey Matters Group	Employability skills / preparation for workplace expectations for young people

Outcome 4: Children and young people have the best possible start

A change in the format of this outcome led to comments being recorded in a different way at the workshop.

Comments provided on post-its were:

Existing Activity:

4.1 - Survive and Thrive project delivered by Argyll Voluntary Action (AVA) provides support to families who have experienced domestic abuse. Also provide PX2 courses (12-18 year olds) and Mindbuzz courses (10-12 year olds)

4.5 - Psychology of Parenting Project partnership of AVA, social work and Children 1st providing Incredible Years parenting course

Areas for future Development:

4.1 - Joined up working between agencies involved is essential

4.6 - Need for outdoor play facilities as well as structured sport. Maintenance of equipment is an issue

4.6 – Helensburgh & Lomond doesn't make as much use of the outdoors/natural resources as other areas in Argyll & Bute

Outcome 5: People live active, healthier and independent lives

PRIORITIES: Maintain a new build social housing programme (5.1.6) was felt to be the most important priority in this outcome. Other priorities identified were Improve access to exercise (5.2.2), Promote and build social networks to improve mental health (5.4.1) and Carers are identified and supported (5.1.7)

SOA Code	SOA Delivery Plan Action	Additional local activity we know is taking place, relating to these themes	Areas for Future Development
5.1.1	Continue to shift the balance of care from institutional to community based settings	<p>Strong support from Alzheimer's Scotland and other third sector organisations</p> <p>H&L Autism Society launched in 2014 and growing</p> <p>Lunch clubs in many areas but struggling with funding and attracting/retaining volunteers</p>	<p>Proposal to raise awareness of the range of support available in the area.</p> <p>Recognise that this approach is not always appropriate and there is still a need for sheltered/supported/residential care.</p>
5.1.5	All service providers use an approach which encourages mobility and promotes strength and balance reducing falls in older people		<p>Can we have a falls prevention budget in Helensburgh and Lomond which is the same as the other areas in A&B?</p> <p>Proposal to provide training for carers</p>
5.1.6	Maintain a new build social housing programme including housing for varying needs to enable people to live more independently	.	<p>Proposal for a Local Development Partnership for accessible housing in Cardross.</p> <p>Identify and develop available property.</p> <p>A partnership opportunity at Garelochhead Police Station site exists for much needed</p>

			<p>elderly housing.</p> <p>Social housing out with Helensburgh is a high priority.</p>
5.1.7	Carers are identified, supported and enabled to fulfil their roles	<p>H&L Carers SIO providing support for carers.</p> <p>H&L Carers running young carers and befrienders projects</p> <p>AVA befrienders project</p>	
5.2.1	Work in partnership to tackle obesity and diabetes	H&L Health and wellbeing Network provides small grants to projects tackling obesity, diabetes etc.	Proposal to focus on deprivation and hard-to-reach groups
5.2.2	Improve access and develop more opportunities for people to participate in physical exercise / activity	<p>Living it up website</p> <p>Guides, Scouts, Boys Brigade etc working with a large number of young people</p> <p>Police Scotland providing midnight football</p> <p>Helensburgh Skatepark Redevelopment Group (HSRG) secured funding for Phase 1 refurbishment of the skatepark in the pier and is planning for further improvements in phases 2&3</p>	<p>Target young people who would not normally engage in sport and engage with youth service providers</p> <p>Learn from what works in other local authority areas – Inverclyde Leisure provides free swimming for all school children</p> <p>Access should be for people of all ages and abilities.</p>

5.2.3	Increase accessibility to outdoor environments / green spaces	Cycle track improvements/extensions planned	Support the re-development of Hermitage Park as a resource
5.4.1	Promote and build social networks to improve mental health	A Local Information System for Scotland (ALISS) Argyll and Bute Advice Network (ABAN) Living it up project Health and Wellbeing Network provides support	Proposal for a greater focus on activities for families Support the integration of all members of the community.
5.4.3	Implement systems which support all people who have lost others to suicide either in a professional or personal capacity		
5.6.7	Adverse effects of welfare reform are minimised	H&L Foodbank launched in November 2014 in Helensburgh. Satellite services planned in Garelochhead and Arrochar.	Support the introduction of the living wage.

Outcome 6: People live in safer and stronger communities

Priorities: Ensuring a multi-agency approach to tackle disorder, anti-social behaviour etc (6.3.1) and Achieving sustainability for the third sector (6.6.4) were seen as priorities. Also identified were Education for high risk drivers (6.4.3) and support for People with drugs/alcohol problems (6.5.2)

SOA Code	SOA Delivery Plan Action	Additional local activity we know is taking place, relating to these themes	Areas for Future Development
6.2.2	Ensure people are safe in their homes and the risk of harm and injury is reduced	Annual Winter Be Aware , Prepare event provided by AVA	
6.3.1	Ensure effective multi agency tasking processes are in place to tackle disorder, anti-social behaviour and assaults through identification of hot spot locations and the management of repeat offenders.		
6.4.3	Deliver education and prevention inputs to groups identified as high risk road users		Proposal to work with employers in H&L, especially MoD and Babcock Young Drivers Initiative should be examined by the multi-agency road safety group as a planned input. This is delivered in different areas at different times currently, but resources in intensive and delivery is patchy. Can this be delivered more consistently as it is an important accident prevention initiative?
6.5.2	People in Argyll & Bute receive appropriate and timely support for drug and/or alcohol problems		
6.6.1	Work in partnership and support	Many communities have	Emergency Plans need to be continually

	Community Councils to develop community emergency plans	plans in place	reviewed and refreshed
6.6.2	Develop training programme to test and review community emergency plans		
6.6.4	The third sector works to achieve sustainability and improve resilience (e.g. breadth of income streams)		
6.6.5	Communities are empowered through peer, social and third sector connections to work and play together and to have a voice which is heard		

Argyll and Bute Community Planning Partnership

Area Meetings
Date: March 2015



Title: Physical Activity Position Statement for Argyll and Bute

1. SUMMARY

- 1.1** A new position statement for physical activity has been prepared for Argyll and Bute by the Health and Wellbeing Partnership. This was launched in January 2015.

2. RECOMMENDATIONS

The Area Community Planning Group is asked to:

- Note the contents of this paper and accompanying summary Position Statement
- Consider the role this group can play in increasing physical activity levels locally
- Promote the 7 Key Target Areas for Action locally
- Review where increasing physical activity is included in the local Community Plan

3. BACKGROUND

3.1 Physical activity is free and can help people to:

- Live longer independent lives
- Have fewer long term health conditions like diabetes and high blood pressure
- Maintain a healthy body weight
- Feel better emotionally, mentally and physically

Not everyone is as physically active as they could be and some people find it more difficult than others to be active, examples include older or disabled people and people who live in remote areas. The new strategy aims to help people to be more active. This includes initiatives in schools, workplaces, healthcare settings and in the community.

Physical inactivity contributes to nearly 2,500 deaths in Scotland and costs the NHS around £91 million per year.

3.2 Recommended physical activity levels throughout the life course:

The early years (under 5s)

- Physical activity should be encouraged from birth through both water-based activities and floor-based play.
- Once walking unaided, young children should be active for at least three hours per day spread throughout the day.

Children and young people (5 – 18 years)

- This age-group should accumulate at least 60 minutes of moderate to vigorous intensity physical activity per day.
- Muscle strengthening exercises to be undertaken at least three times per week.

Adults (19 – 64 years)

- Adults should accumulate at least 150 minutes of moderate intensity (or 75 minutes of vigorous intensity) exercise over the course of a week and should aim to be active daily.
- Muscle strengthening exercises should be included at least twice a week.

Older adults (65+ years)

- Older adults should aim to accumulate at least 150 minutes of moderate intensity activity over the course of a week and should try to be active on a daily basis.
- Muscle strengthening exercises, combined with those which improve balance and coordination, should also be undertaken.

Source: Department of Health. *Start Active, Stay Active: A report on physical activity for health from the four home countries' Chief Medical Officers*. Available from:

<https://www.gov.uk/government/publications/start-active-stay-active-a-report-on-physical-activity-from-the-four-home-countries-chief-medical-officers>

3.3 According to the 2013 Scottish Health Survey:

- 62% of adults met the recommended physical activity levels (men - 67%, women - 58%). Levels decreased with age.
- 70% of children (aged 2-15) met the recommended physical activity levels (boys - 73%, girls - 68%). Levels decreased with age
- The amount of sedentary leisure time reported by adults aged 16 and over was 5.5 hours on weekdays and 6.0 hours on weekend days.
- Physical inactivity is a contributory factor to overweight and obesity. In 2012, almost two-thirds of adults (64.3%) were either overweight or obese.

Reference

The Scottish Government. *The Scottish Health Survey, 2012 edition. Volume 1: main report. A National Statistics Publication for Scotland*. The Scottish Government, 2013.

4. KEY TARGET AREAS FOR ACTION

4.1 There are 7 target areas for Action:

1. Maintain provision of physical activity within and beyond the school gate.
2. Facilitate greater levels of physical activity within the workplace.
3. Maintain provision of physical activity within recreational or leisure settings that are inclusive and accessible to all.
4. Support physical activity for older adults and those with long-term conditions.
5. Enhance the promotion of physical activity within healthcare settings.
6. Promote and maintain environments which support rather than hinder physical activity.
7. Facilitate greater partnership working and effective communication.

4.2 Examples where we are already actively promoting physical activity can be found in the position statement, but some examples are:

(1) Play at Home, Active Schools, Stramash (2) Healthy working Lives, Corporate Gym Membership, Cycle to Work Scheme (3) Core Paths, Leisure Centre Programmes (4) Argyll Active, Healthy Options, The Bute Model, T'ai chi (5) Falls Prevention Programmes, 23 ½ hours, Motivational Interviewing (6) Forest Trails, Cycle Paths, Road Safety and Maintenance (7) Sports and Physical Activity Framework, Community Sports Hubs, ABAN, AICCT.

5. CONCLUSION

5.1 Increasing physical activity can significantly improve health and wellbeing outcomes across the population.

Argyll and Bute has many opportunities for physical activity, both indoors and outdoors, which can be promoted more effectively.

A joint approach is needed to support people to become more physically active.

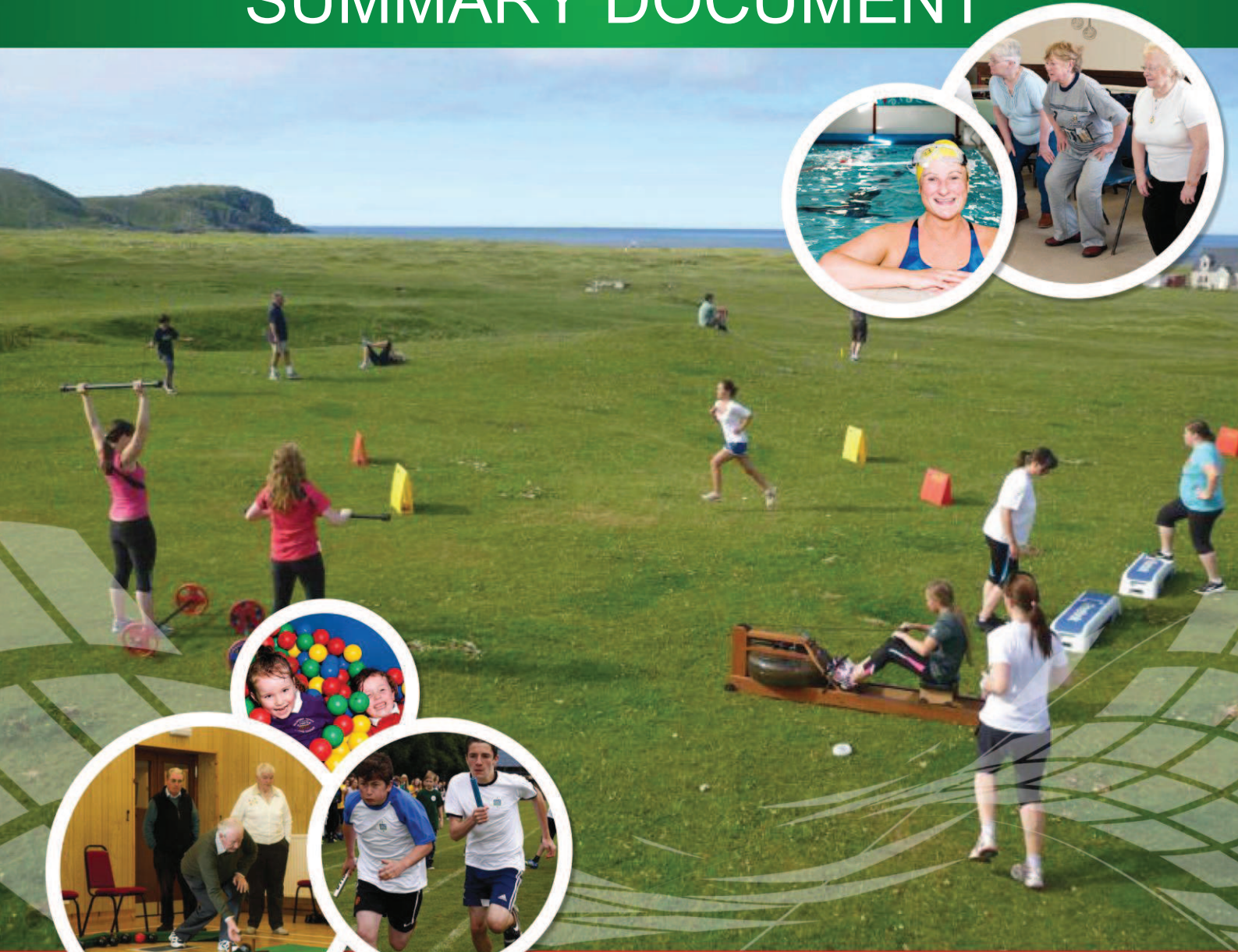
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Argyll & Bute Physical Activity Position Statement

SUMMARY DOCUMENT



NHS Highland
January 2015

Prepared by J. Wares (NHS Highland Public Health Specialty Registrar) on behalf of
Argyll & Bute Health and Wellbeing Partnership



Background

The need to improve physical activity levels in Argyll and Bute was identified by the Health and Wellbeing Partnership. This will contribute to Outcome 5 of the Single Outcome Agreement, namely: people live active, healthier and independent lives. A consultation exercise with key partners involved in physical activity took place in early 2014. This document summarises the current position in relation to physical activity and provides strategic direction for future work. The key aim is to enhance partnership working to support a greater proportion of the population to be physically active.

A detailed report is available at: www.healthyargyllandbute.co.uk

Health & well-being	Community planning	Early years	Recreation & access	Volunteering	Tourism	Road safety	Education
Physical activity connects a wide range of policy areas including:							
Climate change	Environment (urban/rural)	Sustainable transport	Planning & land use	Economic development	Housing	Sport	Disability & equality

Figure 1: Policy areas which include physical activity ⁽¹⁾

Where are we now?

Physical activity plays a significant role in maintaining health and well-being across the life course and has been shown to produce a range of additional benefits beyond specific health outcomes. However, it is well recognised that despite the benefits of regular exercise, much of the population do not meet the recommended levels of physical activity.

The consultation showed there is much enthusiasm for the physical activity agenda with many services and projects currently supporting uptake and maintenance of physical activity.

The key areas identified in the consultation were:

- Widen access to opportunities for physical activity. The most commonly cited barriers were those which centred around transport which, although unsurprising given the geography, highlights the challenges for equitable service provision in more remote and rural areas.
- Develop greater partnership working especially in light of current professional pressures. A need for improved co-ordination, integration and knowledge sharing was identified, particularly in relation to greater inclusion of the third sector.

According to findings from the 2012 Scottish Health Survey:⁽²⁾

- 62% of adults met the recommended physical activity levels (men - 67%, women - 58%). Levels decreased with age.
- 70% of children (aged 2-15) met the recommended physical activity levels (boys - 73%, girls - 68%). Levels decreased with age.
- The amount of sedentary leisure time reported by adults aged 16 and over was 5.5 hours on weekdays and 6.0 hours on weekend days.
- Physical inactivity is a contributory factor to overweight and obesity. In 2012, almost two-thirds of adults (64.3%) were either overweight or obese.

Where do we want to be?

Physical inactivity is a widespread challenge at both a local and national level. The overarching aim of this position statement is to increase, and crucially maintain, the proportion of the population of Argyll and Bute that are physically active.



Recommended physical activity levels: ⁽³⁾

The early years (under 5s)

- Physical activity should be encouraged from birth through both water-based activities and floor-based play.
- Once walking unaided, young children should be active for at least three hours per day spread throughout the day.

Children and young people (5 – 18 years)

- This age-group should accumulate at least 60 minutes of moderate to vigorous intensity physical activity per day.
- Muscle strengthening exercises to be undertaken at least three times per week.

Adults (19 – 64 years)

- Adults should accumulate at least 150 minutes of moderate intensity (or 75 minutes of vigorous intensity) exercise over the course of a week and should aim to be active daily.
- Muscle strengthening exercises should be included at least twice a week.

Older adults (65+ years)

- Older adults should aim to accumulate at least 150 minutes of moderate intensity activity over the course of a week and should try to be active on a daily basis.
- Muscle strengthening exercises, combined with those which improve balance and coordination, should also be undertaken.

How do we get there?

General consensus from the consultation combined with the strategic direction of current physical activity policy has informed the following key recommendations:

1. **Maintain provision of physical activity opportunities within & beyond the school gate.**
2. **Facilitate greater levels of physical activity within the workplace.**
3. **Maintain provision of opportunities for physical activity within recreational or leisure settings that are inclusive and accessible to all.**
4. **Support physical activity for older adults and those with long-term conditions.**
5. **Enhance the promotion of physical activity within healthcare settings.**
6. **Promote and maintain environments which support rather than hinder physical activity.**
7. **Facilitate greater partnership working and effective communication.**

KEY RECOMMENDATIONS

1. Maintain provision of physical activity opportunities for children and young people within and beyond the school gates:

- Ensure children are active from birth by supporting parents and carers to develop the skills and knowledge required for enabling active play and instilling active behaviours for life.
- Ensure that nurseries and childcare facilities minimise sedentary activities through their implementation of the National Care Standards – Early Education and Childcare.
- Provision of at least two hours of good quality physical education in primary schools, or two periods in secondary schools, for every child every week, across all schools in Argyll and Bute.
- Regular review of active travel action plans by all schools to increase the proportion of children travelling to school by active means.
- Ensure that a wide range of activities are provided which enable ample choice for all children and young people. Provision should attempt to address geographical inequity through, for example, the use of community hubs and local volunteers.
- Increase engagement with those children that are currently inactive. Consider use of taster sessions, consultation, 'buddying' or implementation of alternative activities.
- Ensure there is a balance between activities designed to be social and those which focus on competition.
- Ensure that children and young people have access to play spaces, whether they are park areas or informal spaces where they choose to play.
- Build on the progress to date of the Active Schools programme in developing the transition from school to community sport.
- Ensure that volunteers, coaches and teachers are adequately trained and supported to provide opportunities for physical activity and encourage greater partnership working between all involved.
- Encourage greater participation in volunteering and leadership projects associated with the physical activity agenda.
- Address gaps in provision of swimming lessons so that every child in Argyll and Bute has the opportunity to learn how to swim.

2. Facilitate greater levels of physical activity within the workplace:

- Development of organisation-wide physical activity plans or policies which maximise opportunities for participation and are based on employee consultation with full support from management.
- Greater management buy-in to the physical activity agenda.
- Development of organisation-wide active travel plans which support employees to incorporate active travel into their commute and within the working day.
- Provision of working environments and facilities which support physical activity.
- Ensure that workplace accessibility through active travel or public transport is maximised and the wider estate is developed to support walking and cycling.
- Use of participation in local and national events and challenges to raise interest and support longer-term provision of recreational opportunities such as the development of lunchtime walks.
- Ongoing development of the Healthy Working Lives programme.

3. Maintain provision of opportunities for physical activity within recreational or leisure settings that are inclusive and accessible to all:

- Widen access to opportunities for physical activity by ensuring that initiatives are inclusive and tailored to reflect a range of needs, abilities and interests.
- Increase provision of activities aimed at those who are currently inactive.
- Integrate opportunities for physical activity with initiatives aimed at reducing social isolation and enhancing resilience.
- Ongoing community engagement to identify prevailing local barriers.
- Build on existing partnerships to support greater access to, and use of, the natural environment for physical activity and outdoor recreation.
- Enhance the use of outdoor environments for supporting wider health and well-being objectives.

4. Support physical activity for older adults and those with long-term conditions:

- Tailor communication appropriately to ensure maximum engagement.
- Widen access to opportunities for physical activity by addressing barriers and ensuring initiatives are tailored to reflect a range of needs, abilities and interests.
- Ensure activities build confidence by beginning with low intensity activities.
- Incorporate non-endurance physical activities and provide support and follow-up to ensure continued engagement.
- Integrate opportunities for physical activity with initiatives aimed at reducing social isolation and enhancing resilience.
- Address environmental barriers to engaging with physical activity.
- Continued emphasis on delivery of falls prevention agenda and of physical activity as a key component of self-management.

5. Enhance the promotion of physical activity within healthcare settings:

- Physical activity should be incorporated into patient pathways and all staff should emphasise the importance of physical activity for patients as part of their rehabilitation and as part of ongoing prevention.
- Development and promotion of active travel plans to increase uptake and support long-term behaviour change.
- Enhance the healthcare environment and develop initiatives which provide greater opportunities for staff, patients and visitors to be more active.
- Incorporate the findings and recommendations of the physical activity pathway feasibility study into approaches for supporting delivery across primary care.
- Consider building on the learning from ArgyllActive, Lorn and Oban Healthy Options and the Bute Model, combined with current evidence, to determine optimal referral pathways from healthcare settings.
- Building design or redesign should facilitate physical activity where possible.

6. Promote and maintain environments which support rather than hinder physical activity:

- Promote individual and community developments which help to improve health, regenerate communities and enable all communities to access opportunities.
- Promote development which maximises the extent to which travel demands can be met by active travel and which reduce car dependency.
- Encourage uptake of active travel within communities through improvements to the walking, cycling and public transport infrastructure. Acknowledge local geography and adapt recommendations to support uptake in more remote and rural areas.
- Implementation of the relevant actions set out within the Cycling Action Plan for Scotland 2013.
- Ensure that environmental quality and community safety is maximised so that local neighbourhoods and facilities support physical activity.
- Continue to identify and address barriers to physical activity within local communities.
- Ensure access to greenspace is prioritised during local planning decisions.
- Consider how best to utilise school estates and local assets for improving uptake of physical activity.
- Ensure that opportunities for active play are accessible, well-maintained and appealing to local children.
- Provision of internal environments which prioritise physical activity during building design or re-design.

7. Facilitate greater partnership working and effective communication:

- Widen current partnership approaches through the use of a whole systems approach e.g. in the Community Planning Partnership (CPP).
- Enhance coordination, integration and knowledge sharing especially with the third sector.
- Clear and consistent messages at both individual and community levels.

Next Steps:

The governance of this position statement will be via the Health and Wellbeing Partnership, which is a strategic partnership of Argyll and Bute CPP.

Actions arising from this document will be progressed via the working group for physical activity which is a sub-group of the above Partnership.

Annual reports will be provided to the CPP.

Acknowledgements:

Thanks to the partners who took the time to participate in the consultation.

References:

1. The Scottish Government. *Let's get Scotland Walking - The National walking Strategy*. Available from: <http://www.scotland.gov.uk/Resource/0045/00452622.pdf>
2. The Scottish Government. *The Scottish Health Survey, 2012 edition. Volume 1: main report. A National Statistics Publication for Scotland*. The Scottish Government, 2013.
3. Department of Health. *Start Active, Stay Active: A report on physical activity for health from the four home countries' Chief Medical Officers*. Available from: <https://www.gov.uk/government/publications/start-active-stay-active-a-report-on-physical-activity-from-the-four-home-countries-chief-medical-officers>



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ARGYLL & BUTE
HEALTH & WELLBEING NETWORK

NHS
Highland



Scottish Water

Joanna Peebles



**Scottish
Water**

Trusted to serve Scotland

Our vital role



Serve 5 million customers
1.3 billion litres of water every day
252 water treatment works
More than 1800 waste water
treatment works
Over 29,000 miles of water pipes
£1 billion turnover
4th largest water services provider in
the UK
Employ over 3,500 staff



**Scottish
Water**

Trusted to serve Scotland

Let's look at Argyll & Bute

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- Over 85,000 households
- 36 Water Treatment Works
- 153 Waste Water Treatment Works
- 1,700 km of water mains
- 650 km of sewers



Trusted to serve Scotland

Invested over £337m since 2002



- Waste Water Improvements
 - Dunoon
 - Campbeltown
 - Port Appin
 - Toberonochy
- Water Treatment Works
 - Port Charlotte
 - Kilmelford
- Water Mains Upgrades
 - 50 km, areas include Oban, Dalmally/Loch Awe, Tiree and Claddich



**Scottish
Water**

Trusted to serve Scotland

Going Forward

- Rhu – remove the waste water untreated outfalls from the coastal area, improving the quality of coastal water
- Kilmun, Inellen, Strone, Toward - remove waste water outfalls and install septic tanks
- Comleoch Road, Dunoon – renewing approx 400m of sewer
- Dunoon waste water catchment – surface water - there is investigations in place looking at the best way forward to remove surface water and help improve the network.



**Scottish
Water**

Trusted to serve Scotland

- Oban – new water treatment works, delivering clearer fresher drinking water and sustainable investment for the future development of the town
- Lochearnhead WTW which serves more than 260 properties planned operational investment will ensure customers continue to receive high quality drinking water
- At Tighnabruaich operational improvements
- Across Scotland a £60 million programme of flushing water mains, lining pipes or replacing 400 kilometres of pipes across Scotland improving water quality for more than 100,000 properties in 78 areas of Scotland.



**Scottish
Water**

Trusted to serve Scotland



Community Broadband Scotland

Campbell Cameron – Argyll Lomond and the Isles Adviser.

February 2015 update - Top facts and figures.

Background

- Due to its size and location, Argyll and Bute is covered by both projects within the Digital Scotland Superfast Broadband programme. The programme is expected – when combined with existing rollout plans – to cover at least 84.9% of premises in Argyll and Bute by the end of 2017/18. Commercial deployment alone would have reached only 28% of premises in the region.
- The Digital Scotland Superfast Broadband (DSSB) programme is being delivered through two regional projects – one in the Highlands & Islands; the other in the rest of Scotland. Both projects are being delivered in partnership with BT.
- Community Broadband Scotland assists area where there are poor or no broadband services and the area is unlikely to benefit from the DSSB programme.
- The Highlands and Islands project will involve laying 800 km of new fibre on land and 400 km of sub-sea cables to provide 19 crossings to remote islands. The total project value is around £146 million, with the public sector investing around £120 million.
- CBS has received 8 formal applications in Argyll and Bute from community-led broadband projects for grants from its Start Up fund. Funding totalling £15,000 has been allocated to 6 projects (Mull & Iona, Colintraive, Tighnabruaich, Appin, Bute, and South Kintyre) to undertake scoping work and 2 projects (Gigaplus Argyll/Mull & Iona) to undertake project planning work.

Update

- Recently HIE/ BT announced that the Rothesay, Campbeltown, and Lochgilphead areas were being advanced to connect in the second half (June – December) of 2015.
- CBS is working with the Argyll Isles project (Gigaplus Argyll), which comprises seven communities (Colonsay, Mull & Iona, Lismore, Islay, Jura, Luing, Craignish) who are undertaking a procurement process to identify a preferred supplier for an aggregated broadband solution for these islands. The preferred supplier will be identified in March. A formal application for capital funding support for a project to serve over 1500 premises is expected upon completion of this process and submission of a viable business plan.
- In addition, CBS is actively engaged with 3 pre-application 'pipeline' projects (Lochgair, Bridge of Orchy, and Loch Awe), all of which it expects to progress to the project planning stage.

Campbell Cameron.

campbell.cameron@communitybroadbandscotland.org

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**Helensburgh and Lomond
Area Community
Planning Group
Date: 10 March 2015**



ARGYLL AND BUTE HEALTH AND SOCIAL CARE PARTNERSHIP – UPDATE

The Group is asked to:

- **Note** completion of the consultation on the Argyll and Bute HSCP Integration Scheme.
- **Note** the disestablishment of Argyll and Bute CHP and the transition arrangements to be implemented in both the council and NHS
- **Note** the commencement of the process to establish the Strategic Planning Group
- **Note** the continuation of the staff communication and engagement and community events relating to Integration for February 2015

1 Background and Summary

The purpose of this paper is to provide Community Planning Group with a progress report on the action undertaken to establish the Argyll and Bute Health and Social Care partnership (HSCP) since its last meeting.

NHS highland and Argyll Bute Council in¹ April 2014 meeting endorsed the integration model as “Body Corporate” for the Argyll and Bute Health and Social Care partnership and confirmed the scope of service inclusion in June 2014.

2 Argyll and Bute HSCP Establishment Update

2.1 Integration Scheme

Consultation on the Argyll and Bute HSCP Integration scheme is now complete in total there were 44 responses from members of the public and stakeholders. This low response rate is unfortunate but predicted, due to the fact this is a statutory instrument and thus not easy to understand, plus the relatively short timescale to respond in order to comply with the SGHD timeline for approval.

The integration scheme was submitted to the Scottish Government for consideration in January with the expectation if approved the new Integrated Joint Board would be legally constituted in April 2015.

2.2 Disestablishment of Argyll and Bute CHP- Transition Arrangements

Following the issuing of Scottish Government guidance on the disestablishment of CHPs as at 31st March 2015, there is a need to put in place interim arrangements until the resources can be legally delegated to the Argyll and Bute HSCP Integrated Joint Board (IJB). This is dependent upon the production and approval of the Argyll and Bute HSCP strategic plan (see section 2.3)

NHS Highland, having considered the risks, and to meet the clinical and care governance and financial accountability requirements, will put in place Argyll and Bute Health Governance Committee will be established as a new subcommittee of the Board.

The Argyll and Bute council has confirmed the transition arrangements will be through its existing Community Services Committee.

The end of these transition arrangements must be by the 31st March 2016 as dictated by statute or sooner once resources can be legally delegated to the Argyll and Bute HSCP Integrated Joint Board (IJB).

2.3 Argyll and Bute Integration Joint Board

The Argyll and Bute HSCP Integration Joint Board (once legally constituted) will retain responsibility for the following:

- Production of the Argyll and Bute HSCP Strategic Plan
- Oversight of the integration transition arrangements regarding:
 - Health and Care Governance (Quality and Safety)
 - Health and Social Care Workforce and partnership arrangements
 - Financial Governance
 - Organisational Development
 - Patient and Carer engagement and involvement arrangements

The IJB therefore has no responsibility at this time for day to day operational services.

2.3 Strategic Planning Group

The Scottish Government has now issued the final guidance in relation to 3 year strategic plans and shadow IJBs are now being asked to enact this and confirm their programme for producing their plans. The table below outlines the timetable for this:

Production of Strategic Plan- Indicative timetable:

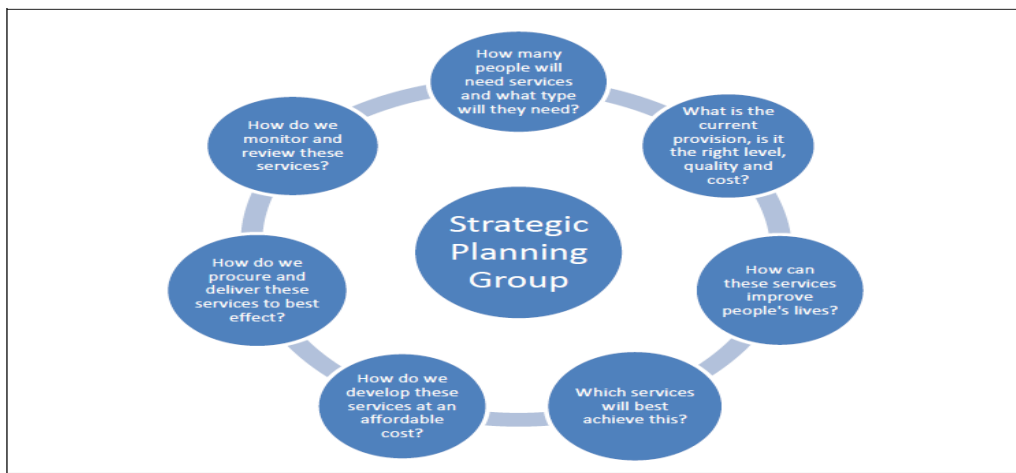
Item	Task	Time Scale
1	Establish Strategic Planning Group- Membership, ToR, Governance	Jan/Feb 15
2	Prepare proposals about matters the strategic plan should contain	End of Mar 15
3	Consult the Strategic planning group on proposals	End of April 15
4	Produce first draft of plan for SPG consideration	End of June 15
5	Consult the Strategic planning group first draft	End of July 15
4	Prepare second draft of Strategic Plan	End of August 15
	Consult the Strategic Planning Group and wider stakeholders on Strategic plan (3 months)	End of November 15
5	Prepare final strategic plan	End of December 15
6	A&B HSCP approved by IJB and SGHD go live date agreed, delegated responsibility passed to IJB	Feb 2016
7	A&B HSCP Go Live	April 2016

Work is now commencing to establish the strategic planning group (Appendix 1 outlines its membership from the guidance) and commence production of the plan.

The National Steering Group for Strategic Commissioning has suggested that a good plan should be based around the established strategic commissioning cycle:

- Identify the total resources available across health and social care for each care group and for carers and relate this information to the needs of local populations set out in the Joint Strategic Needs Assessment (JSNA)
- Agree desired outcomes and link investment to them
- Assure sound clinical and care governance is embedded
- Is future looking and uses a coherent approach to selecting and prioritising investment and disinvestment decisions
- Reflect closely the needs and plans articulated at locality level

Figure 10 commissioning cycle



2.4 Staff and Public Engagement

The series of public and staff engagement events commenced in December and are continuing with 8 staff events planned for January and February. These events/sessions arranged in a conversation café style give staff and members of our communities the opportunity to have an informed “local conversation” about current services and issues and the benefits and outcomes to be achieved as a result of integration, to inform the local transformation in health and care service delivery required.

To date 52 members of the public have participated in these cafes and once complete a report on findings and issues will be considered by the programme board and project team to inform future communications events.

Supporting the Communications and Engagement process a dedicated Integration programme website has now been set up hosted by Argyll Voluntary Action and this can be found at <http://www.healthytogetherargyllandbute.org.uk/>

3 Contribution to Objectives

This is a significant area of policy development for both the Council and NHS Highland as it is a legislative requirement which both partners will need to comply with fully.

4 Governance Implications

4.1 Corporate Governance

The new Partnership will be established by a statute agreement. In particular the governance and accountability arrangements will impact on the current arrangements and standing orders of both partners and is detailed in the Integration Scheme.

4.2 Financial

The revenue and capital budgets of the specified council and NHS services will form part of an integrated budget for the new Health and Social Care Partnership to manage.

4.3 Staff Governance

The body corporate model of integration being adopted will mean, the majority of staff contract arrangements will be unaffected however there will be substantial changes to the operational and strategic management arrangements for all staff.

Staff are integral to the success of the new Health and Social Care partnership and significant effort is being made to ensure staff are fully involved and engaged in the process

There are implications for a variety of staff roles and responsibilities, notably management and support services. Some of this is a continuum of the work already underway but others are also opportunities as identified by the Christie report regarding rationalisation, redesign and review of service as a consequence of integration of health and social care. There are also opportunities for staff co-location and professional and team development.

Organisational Change Policy and jointly agreed staff protocol will underpin the approach to be taken supported by workforce planning and development strategies.

4.4 Planning for Fairness:

EQIA scoping exercise will be undertaken if required once the service model and its operational arrangements have been identified. Once again lessons learned from North Highland partnership process will be applied.

4.5 Risk

The process of integration introduces a large number of risks for the partners. The project is reviewing and updating its formal risk register:

- Governance
- Finance and Resources
- Performance Management and Quality
- Human Resources
- Integrated IT
- Engagement and Communications
- Organisational Development
- Equity
- Programme and timescale

4.6 Clinical and Care Governance

There are a number of implications including clarification over pathways, roles and accountabilities in the new organisation which will require to be detailed and implemented through the course of the integration programme.

Notwithstanding this the integration model will be required to be safe, effective and evidence-based. There will be a need to build significant clinical engagement and consensus across the localities in the partnership catchment area.

5 Engagement and Communication

This major service change will require the Partnership to put in place a comprehensive public involvement and engagement process in establishing the new arrangements for PFPI in the partnership.

The intention of the communication and engagement approach is to focus on Person Centred Care and outcomes demonstrating how services will improve by integration. This will be the core of both public and staff engagement and consultation.

A comprehensive communication and engagement has been developed and will be a discrete project work stream with members drawn from staff, the public and management, supported by SGHD designated funding for communication and engagement.

Policy Leads Councillor Dougie Philand / Councillor Mary Jean Devon
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